

VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)**Varner Creek Utility District Board Meeting - 2023-09-15**

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2023-09-15

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW

Meeting Session Title	Varner Creek Utility District Board Meeting - 2023-0
Session Classification & Date	REGULAR SESSION 2023-09-15
Total Indexed Docket Items	26 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS

ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Public hearing convened at 9:30 on September 20, 2023	PUBLIC_HEARING	PASSED (6-0)
1: Texas Pipeline Easement: No current updates were avai	GENERAL	PASSED (6-0)
1: Write offs of delinquent account: None	FINANCE	PASSED (6-0)
1: No updates on the contract between the City of West C	CONTRACTS	PASSED (6-0)
1: Monthly maintenance * Bacterial Samples Good * Mowed	OPERATIONS	PASSED (6-0)
1: There were no payments for standby made in August on	CONTRACTS	PASSED (6-0)
2: Digitizing of water and sewer lines project: Done	OPERATIONS	PASSED (6-0)
2: The public hearing adjourned at 9:34am. Director Sass	PUBLIC_HEARING	PASSED (5-1)
2: MP Technology vehicles were observed on the south lev	OPERATIONS	PASSED (6-0)
2: Resolution Establishing Director Fees of Office and D	GENERAL	PASSED (6-0)
2: Debra Lanehart presented the Cash Balances report rev	FINANCE	PASSED (6-0)
3: One of the final Bond projects remaining is to replac	FINANCE	PASSED (6-0)
3: The Committee met with the CLHOA representatives at t	OPERATIONS	PASSED (6-0)
4: The Lead questionnaire was sent in response to applic	GENERAL	GENERAL
4: Debra Lanehart presented the list of checks prepared	FINANCE	PASSED (6-0)
4: Morris Ryder sent the response letter to TCEQ regardi	OPERATIONS	PASSED (6-0)
5: Motion to approve the minutes from the August 16, 202	MINUTES	PASSED (6-0)
6: Tax collection report for August was presented. The m	FINANCE	PASSED (6-0)
A: Public comments: None	PUBLIC_HEARING	PUBLIC_HEARING

B: OPERATOR'S REPORT	OPERATIONS	OPERATIONS
C: SECURITY REPORT: Golf carts are being sited on the le	OPERATIONS	OPERATIONS
D: SEWER AND WATER BILLING AND COLLECTION REPORTS * Bill	OPERATIONS	OPERATIONS
E: ENGINEER'S REPORT.	INFRASTRUCTURE	INFRASTRUCTURE
F: LEGAL/FINANCIAL:	FINANCE	FINANCE
G: ADMINISTRATORS REPORT	GENERAL	GENERAL
H: There being no other business to come before the Boar	GENERAL	GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Public hearing convened at 9:30 on September 20, 2023, in accordance with Section [Vote: PASSED (6 Yes, 0 No)] -- Public hearing convened at 9:30 on September 20, 2023, in accordance with Section

Item 1: Texas Pipeline Easement: No current updates were available at meeting time. [Vote: PASSED (6 Yes, 0 No)] -- Texas Pipeline Easement: No current updates were available at meeting time.

Item 1: Write offs of delinquent account: None [Vote: PASSED (6 Yes, 0 No)] -- Write offs of delinquent account: None

Item 1: No updates on the contract between the City of West Columbia WWT and VCUD. [Vote: PASSED (6 Yes, 0 No)] -- No updates on the contract between the City of West Columbia WWT and VCUD.

Item 1: Monthly maintenance * Bacterial Samples Good * Mowed pump stations, levee, North Ditch, and right-of-way to City * Use weed eater on manholes and hydrants. * Cleaned storm drains. * Repaired storm drain on Freeman. * Level bottom of N. Ditch * Greased/Exe [Vote: PASSED (6 Yes, 0 No)] -- Monthly maintenance * Bacterial Samples Good * Mowed pump stations, levee, North Ditch, and right-of-way to City * Use weed eater on manholes and hydrants. * Cleaned storm drains. * Repaired storm drain on Freeman. * Level bottom of N. Ditch

Item 1: There were no payments for standby made in August on the remaining balances. [Vote: PASSED (6 Yes, 0 No)] -- There were no payments for standby made in August on the remaining balances.

Item 2: Digitizing of water and sewer lines project: Done [Vote: PASSED (6 Yes, 0 No)] -- Digitizing of water and sewer lines project: Done

Item 2: The public hearing adjourned at 9:34am. Director Sassin opened the regular meeting of the Board at 9:34am. [Vote: PASSED (5 Yes, 1 No)] -- The public hearing adjourned at 9:34am. Director Sassin opened the regular meeting of the Board at 9:34am.

Item 2: MP Technology vehicles were observed on the south levee. There should be no need for vehicles to access the top of the levee, as utility easements are normally at the foot of the levee. [Vote: PASSED (6 Yes, 0 No)] -- MP Technology vehicles were observed on the south levee. There should be no need for vehicles to access the top of the levee, as utility easements are normally at the foot of the levee.

Item 2: Resolution Establishing Director Fees of Office and District Reimbursement Policy. The resolution adopts the \$221.00/day compensation and limits the total compensation annually to \$7,200.00. Director Sassin discussed the fees and the policy of what consti [Vote: PASSED (6 Yes, 0 No)] -- Resolution Establishing Director Fees of Office and District Reimbursement Policy. The resolution adopts the \$221.00/day compensation and limits the total compensation annually to \$7,200.00. Director Sassin discussed the fees and the policy

Item 2: Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of August 2023. Motion to accept the report made by Director Sauer, s [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of August 2023. Motion to accept the report made by Di

Item 3: One of the final Bond projects remaining is to replace approximately 80,000 linear feet of water lines. Director Sassin will work with Morris Ryder to identify the lines to be replaced and schedule according to priorities. [Vote: PASSED (6 Yes, 0 No)] -- One of the final Bond projects remaining is to replace approximately 80,000 linear feet of water lines. Director Sassin will work with Morris Ryder to identify the lines to be replaced and schedule according to priorities.

Item 3: The Committee met with the CLHOA representatives at the maintenance facility to review the improvements to the portion of the building to be leased by VCUD/Ryder & Co. Inc. The bid by Carlos Venegas for the 10'high fence with rolling gate in center and th [Vote: PASSED (6 Yes, 0 No)] -- The Committee met with the CLHOA representatives at the maintenance facility to review the improvements to the portion of the building to be leased by VCUD/Ryder & Co. Inc. The bid by Carlos Venegas for the 10'high fence with rolling gate i

Item 4: The Lead questionnaire was sent in response to application for funding help to do lead survey. Motion to accept the report made by Director Sauer, seconded by Director Weeks and the vote was unanimous. -- The Lead questionnaire was sent in response to application for funding help to do lead survey. Motion to accept the report made by Director Sauer, seconded by Director Weeks and the vote was unanimous.

Item 4: Debra Lanehart presented the list of checks prepared for the August invoices. The checks include twenty-seven (27) totaling \$143,029.09 from the Operating funds and two (2) checks from the Debt Service Fund for the 2023 Continuing Disclosure report by Fir [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the list of checks prepared for the August invoices. The checks include twenty-seven (27) totaling \$143,029.09 from the Operating funds and two (2) checks from the Debt Service Fund for the 2023 Continuing Disclosur

Item 4: Morris Ryder sent the response letter to TCEQ regarding the south and east levees. Director Barker made the motion to accept the Operator's Report. The motion was seconded by Director Carroll and the vote was unanimous approval. [Vote: PASSED (6 Yes, 0 No)] -- Morris Ryder sent the response letter to TCEQ regarding the south and east levees. Director Barker made the motion to accept the Operator's Report. The motion was seconded by Director Carroll and the vote was unanimous approval.

Item 5: Motion to approve the minutes from the August 16, 2023, regular meeting, made by Director Sauer, seconded by Director Barker and the vote was unanimous approval. [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the minutes from the August 16, 2023, regular

meeting, made by Director Sauer, seconded by Director Barker and the vote was unanimous approval.

Item 6: Tax collection report for August was presented. The motion to accept the report was made by Director Sauer, seconded by Director Carroll and the vote was unanimous approval. [Vote: PASSED (6 Yes, 0 No)] -- Tax collection report for August was presented. The motion to accept the report was made by Director Sauer, seconded by Director Carroll and the vote was unanimous approval.

Item A: Public comments: None -- Public comments: None

Item B: OPERATOR'S REPORT -- OPERATOR'S REPORT

Item C: SECURITY REPORT: Golf carts are being sited on the levees again. The administrator was asked to send a letter to the owner of Cart 442 reminding the owner of the rules for levee access. -- SECURITY REPORT: Golf carts are being sited on the levees again. The administrator was asked to send a letter to the owner of Cart 442 reminding the owner of the rules for levee access.

Item D: SEWER AND WATER BILLING AND COLLECTION REPORTS * Billing for the month of August 2023 Read dates: 7/1-7/31/23. Pumped: 11,324,000 Consumption 11,367,100 -- SEWER AND WATER BILLING AND COLLECTION REPORTS * Billing for the month of August 2023 Read dates: 7/1-7/31/23. Pumped: 11,324,000 Consumption 11,367,100

Item E: ENGINEER'S REPORT. -- ENGINEER'S REPORT.

Item F: LEGAL/FINANCIAL: -- LEGAL/FINANCIAL:

Item G: ADMINISTRATORS REPORT -- ADMINISTRATORS REPORT

Item H: There being no other business to come before the Board, Director Sauer made a motion to adjourn at 11:25am. Director Barker seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL) -- There being no other business to come before the Board, Director Sauer made a motion to adjourn at 11:25am. Director Barker seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL)

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2023-09-15, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

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