VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)

Varner Creek Utility District Board Meeting - 2022-03-16

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2022-03-16

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW

Meeting Session Title	**Varner Creek Utility District Board Meeting - 2022-0**
Session Classification & Date	**REGULAR SESSION | 2022-03-16**
Total Indexed Docket Items	**26 agenda items**

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS

ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Billing for the month of February 2022: Read dates: 1	FINANCE	PASSED (6-0)
1: Crappie Pond/ Lagoons: Strategic fence and gate place	OPERATIONS	PASSED (6-0)
1: Monthly maintenance Bacterial Samples Good Mowed	OPERATIONS	PASSED (6-0)
2: No action on write offs of delinquent account.	FINANCE	PASSED (6-0)
2: Installed tractor mower turn around on S. Ridgewood.	OPERATIONS	PASSED (6-0)
2: Cybersecurity training reminder to complete by June 1	GENERAL	PASSED (6-0)
3: Rates: No rate changes currently.	GENERAL	PASSED (6-0)
3: Identification of scope the sewer line and manhole re	OPERATIONS	PASSED (6-0)
3: Debra Lanehart presented the Cash Balances report rev	FINANCE	PASSED (5-1)
3: Expansion of VCUD responsibility to include the recre	GENERAL	PASSED (5-1)
4: Motion to authorize Hilltop Securities to prepare and	GENERAL	PASSED (6-0)
4: TCEQ Emergency Preparedness Plan: Ongoing.	GENERAL	GENERAL
4: Budget Report/Income Statement: Debra Lanehart presen	FINANCE	FINANCE
5: Service Contracts will be reviewed in November before	FINANCE	PASSED (6-0)
5: Research one the abandoned Texas Eastman pipeline is	GENERAL	GENERAL
5: Motion to approve the minutes from the February 2022,	MINUTES	PASSED (6-0)
7: Tax collections for the month of February 2022 was $4	FINANCE	PASSED (6-0)
8: Debra Lanehart provided list of checks to be approved	FINANCE	PASSED (6-0)
A: Public Comments: None	PUBLIC_HEARING	PUBLIC_HEARING

B: OPERATOR'S REPORT	**OPERATIONS**	**OPERATIONS**
C: ENGINEER'S REPORT 1 & 2. Engineer presented Board wit	**FINANCE**	**FINANCE**
D: LEGAL/FINANCIAL	**FINANCE**	**FINANCE**
F: SECURITY:	**GENERAL**	**GENERAL**
G: ADMINISTRATORS REPORT 1&2. There were no payments mad	**CONTRACTS**	**PASSED (6-0)**
G: SEWER AND WATER BILLING AND COLLECTION REPORTS	**OPERATIONS**	**OPERATIONS**
I: ADJOURN: There being no other business to come before	**GENERAL**	**GENERAL**

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Billing for the month of February 2022: Read dates: 1/1-1/31/22. Pumped: 5,678,000 Consumption: 5,056,200 Accountability: 89.05% Water and Sewer Billing: $50,731.47 [Vote: PASSED (6 Yes, 0 No)] -- Billing for the month of February 2022: Read dates: 1/1-1/31/22. Pumped: 5,678,000 Consumption: 5,056,200 Accountability: 89.05% Water and Sewer Billing: $50,731.47

Item 1: Crappie Pond/ Lagoons: Strategic fence and gate placement to eliminate vehicle traffic on levee areas. [Vote: PASSED (6 Yes, 0 No)] -- Crappie Pond/ Lagoons: Strategic fence and gate placement to eliminate vehicle traffic on levee areas.

Item 1: Monthly maintenance Bacterial Samples Good Mowed pump stations, levee, North Ditch, and right-of-way to City Repair sewer stack 2308 Shalimar Sewer taps-20, Water taps:3 long, 10 short, Sewer Inspections: 5 Cleaned fence line north end of N Ditc [Vote: PASSED (6 Yes, 0 No)] -- Monthly maintenance Bacterial Samples Good Mowed pump stations, levee, North Ditch, and right-of-way to City Repair sewer stack 2308 Shalimar Sewer taps-20, Water taps:3 long, 10 short, Sewer Inspections: 5 Cleaned fence line nort

Item 2: No action on write offs of delinquent account. [Vote: PASSED (6 Yes, 0 No)] -- No action on write offs of delinquent account.

Item 2: Installed tractor mower turn around on S. Ridgewood. Motion to accept the Operator Report made by Director Sauer, seconded by Director Carroll and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Installed tractor mower turn around on S. Ridgewood. Motion to accept the Operator Report made by Director Sauer, seconded by Director Carroll and the vote was unanimous.

Item 2: Cybersecurity training reminder to complete by June 14, 2022. [Vote: PASSED (6 Yes, 0 No)] -- Cybersecurity training reminder to complete by June 14, 2022.

Item 3: Rates: No rate changes currently. [Vote: PASSED (6 Yes, 0 No)] -- Rates: No rate changes currently.

Item 3: Identification of scope the sewer line and manhole repairs ongoing. [Vote: PASSED (6 Yes, 0 No)] -- Identification of scope the sewer line and manhole repairs ongoing.

Item 3: Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of February 2022. Motion to accept the report made by Director Sauer, [Vote: PASSED (5 Yes, 1 No)] -- Debra Lanehart presented the Cash Balances report reviewing

account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of February 2022. Motion to accept the report made by

Item 3: Expansion of VCUD responsibility to include the recreational property. Not currently. [Vote: PASSED (5 Yes, 1 No)] -- Expansion of VCUD responsibility to include the recreational property. Not currently.

Item 4: Motion to authorize Hilltop Securities to prepare and file the Annual Continuing Disclosure Report for the year ending December 31, 2021, was made by Director Sauer, seconded by Director Carroll and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Motion to authorize Hilltop Securities to prepare and file the Annual Continuing Disclosure Report for the year ending December 31, 2021, was made by Director Sauer, seconded by Director Carroll and the vote was unanimous.

Item 4: TCEQ Emergency Preparedness Plan: Ongoing. -- TCEQ Emergency Preparedness Plan: Ongoing.

Item 4: Budget Report/Income Statement: Debra Lanehart presented the Budget Performance Report showing $211,789.48 of income through February 2022 or 21.09% of the total income budget of $1,004,100.00. The reported expenses for the same period were $134,716.62 or -- Budget Report/Income Statement: Debra Lanehart presented the Budget Performance Report showing $211,789.48 of income through February 2022 or 21.09% of the total income budget of $1,004,100.00. The reported expenses for the same period were

Item 5: Service Contracts will be reviewed in November before the December budget. [Vote: PASSED (6 Yes, 0 No)] -- Service Contracts will be reviewed in November before the December budget.

Item 5: Research one the abandoned Texas Eastman pipeline is ongoing. Motion to accept the report made by Director Barker, seconded by Director Sauer and the vote was unanimous. -- Research one the abandoned Texas Eastman pipeline is ongoing. Motion to accept the report made by Director Barker, seconded by Director Sauer and the vote was unanimous.

Item 5: Motion to approve the minutes from the February 2022, regular meeting with the correction to page 1, Item 1 of the Supplemental Agenda to read "Motion to Ratify and approve Order Calling Election for 2022 made by Director Carroll" made by Director Carroll [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the minutes from the February 2022, regular meeting with the correction to page 1, Item 1 of the Supplemental Agenda to read "Motion to Ratify and approve Order Calling Election for 2022 made by Director Carroll" made by D

Item 7: Tax collections for the month of February 2022 was $45,275.14. Prior period tax collection was $2,320.92. There were no adjustments to the current period. Motion to approve the February tax collections report made by Director Sassin seconded by Director S [Vote: PASSED (6 Yes, 0 No)] -- Tax collections for the month of February 2022 was $45,275.14. Prior period tax collection was $2,320.92. There were no adjustments to the current period. Motion to approve the February tax collections report made by Director Sassin seconde

Item 8: Debra Lanehart provided list of checks to be approved with $125,764.88 out of the Operating account, nine (9) checks out of Capital Projects Fund for total of $55,437.06, and one (1) check from the Debt Service Fund for Brazoria County Appraisal District [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart provided list of checks to be approved with

$125,764.88 out of the Operating account, nine (9) checks out of Capital Projects Fund for total of $55,437.06, and one (1) check from the Debt Service Fund for Brazoria County Appr

Item A: Public Comments: None -- Public Comments: None

Item B: OPERATOR'S REPORT -- OPERATOR'S REPORT

Item C: ENGINEER'S REPORT 1 & 2. Engineer presented Board with report on the west levee levels after Bond project to raise the levels. -- ENGINEER'S REPORT 1 & 2. Engineer presented Board with report on the west levee levels after Bond project to raise the levels.

Item D: LEGAL/FINANCIAL -- LEGAL/FINANCIAL

Item F: SECURITY: -- SECURITY:

Item G: ADMINISTRATORS REPORT 1&2. There were no payments made in February on the remaining standby balance. March collection efforts by the Columbia Lakes Homeowners Association has been effective and will be reported on next month. [Vote: PASSED (6 Yes, 0 No)] -- ADMINISTRATORS REPORT 1&2. There were no payments made in February on the remaining standby balance. March collection efforts by the Columbia Lakes Homeowners Association has been effective and will be reported on next month.

Item G: SEWER AND WATER BILLING AND COLLECTION REPORTS -- SEWER AND WATER BILLING AND COLLECTION REPORTS

Item I: ADJOURN: There being no other business to come before the Board, Director Sassin made a motion to adjourn at 11:55 am. Director Weeks seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL) -- ADJOURN: There being no other business to come before the Board, Director Sassin made a motion to adjourn at 11:55 am. Director Weeks seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL)

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2022-03-16, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

https://varnercreekutilitydistrict.org

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