

VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)**Varner Creek Utility District Board Meeting - 2024-01-15**

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2024-01-15

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW

Meeting Session Title	Varner Creek Utility District Board Meeting - 2024-0
Session Classification & Date	REGULAR SESSION 2024-01-15
Total Indexed Docket Items	24 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS

ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Write offs of delinquent account: None	FINANCE	FINANCE
1: Debra Lanehart presented the Cash Balance Reports wit	FINANCE	PASSED (6-0)
1: A Special meeting to be scheduled for January 30, 202	GENERAL	GENERAL
1: Monthly maintenance: December 2023 * Bacterial Sample	OPERATIONS	OPERATIONS
1: Texas Pipeline Easement: No current updates were avai	GENERAL	GENERAL
2: Directors Barker and Sassin met with the residents on	INFRASTRUCTURE	INFRASTRUCTURE
2: The bathroom is not complete in the maintenance barn	OPERATIONS	OPERATIONS
3: Ryder & Co. cleared the underbrush from around the oa	GENERAL	GENERAL
3: Automation of East and west storm pumps was discussed	OPERATIONS	OPERATIONS
4: Debra Lanehart presented the list of checks prepared	FINANCE	PASSED (6-0)
4: Mr. Ryder reported that no further response on the TC	GENERAL	PASSED (6-0)
4: Water line replacement (Bond) Pecan Valley has about	FINANCE	FINANCE
5: Director Sassin made the motion to approve the minute	MINUTES	PASSED (6-0)
5: Tax collection reports for November 2023 and December	FINANCE	PASSED (6-0)
5: Improvements to infrastructure: Multiple estimates co	OPERATIONS	PASSED (6-0)
A: Public comments: None	PUBLIC_HEARING	PUBLIC_HEARING
B: OPERATOR'S REPORT	OPERATIONS	OPERATIONS
B: SECURITY REPORT: Motion to authorize the purchase of	GENERAL	PASSED (6-0)
B: OPERATOR'S REPORT CONT. * Riverside and 2172 Ridgewoo	OPERATIONS	OPERATIONS

D: SEWER AND WATER BILLING AND COLLECTION REPORTS * Bill	FINANCE	PASSED (6-0)
E: ENGINEER'S REPORT.	INFRASTRUCTURE	INFRASTRUCTURE
F: LEGAL/FINANCIAL:	FINANCE	FINANCE
G: ADMINISTRATORS REPORT	GENERAL	GENERAL
H: There being no other business to come before the Boar	GENERAL	GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Write offs of delinquent account: None -- Write offs of delinquent account: None

Item 1: Debra Lanehart presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of December 2023. Ms. Lanehart reported that a review of cash balances had uncovered a [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of December 2023. Ms. Lanehart reported that a review of cash balances

Item 1: A Special meeting to be scheduled for January 30, 2024, at 10 am in the office of the Administrator at 310 E. Brazos Avenue, West Columbia for the purpose of executing Election Documents for the May 2024 Election. -- A Special meeting to be scheduled for January 30, 2024, at 10 am in the office of the Administrator at 310 E. Brazos Avenue, West Columbia for the purpose of executing Election Documents for the May 2024 Election.

Item 1: Monthly maintenance: December 2023 * Bacterial Samples Good * Mowed pump stations, levee, North Ditch, and right-of-way to City * Cut cane on West Pump Station Levee and trimmed trees at Marina for easier maintenance. * Prepare/plant grass on repaired lea -- Monthly maintenance: December 2023 * Bacterial Samples Good * Mowed pump stations, levee, North Ditch, and right-of-way to City * Cut cane on West Pump Station Levee and trimmed trees at Marina for easier maintenance. * Prepare/plant grass

Item 1: Texas Pipeline Easement: No current updates were available at meeting time. -- Texas Pipeline Easement: No current updates were available at meeting time.

Item 2: Directors Barker and Sassin met with the residents on Ridgewood to discuss the issues with the placement of a drainage pipe. The Board agreed to have the Engineers survey the property and produce the proper method of draining the property. -- Directors Barker and Sassin met with the residents on Ridgewood to discuss the issues with the placement of a drainage pipe. The Board agreed to have the Engineers survey the property and produce the proper method of draining the property.

Item 2: The bathroom is not complete in the maintenance barn with the sheetrock, toilet, and flooring to be completed. -- The bathroom is not complete in the maintenance barn with the sheetrock, toilet, and flooring to be completed.

Item 3: Ryder & Co. cleared the underbrush from around the oak trees near Marina Park. The property looks better and will be easier to maintain. -- Ryder & Co. cleared the underbrush from around the oak trees near Marina Park. The property looks better and will be easier to maintain.

Item 3: Automation of East and west storm pumps was discussed above under Operator's Report.

-- Automation of East and west storm pumps was discussed above under Operator's Report.

Item 4: Debra Lanehart presented the list of checks prepared for the December 2023 invoices.

The checks include twenty-one (21) totaling \$128,462.60 from the Operating fund. One check for \$461.76 from the Debt Service Fund for the Appraisal Commission for 2023. T [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the list of checks prepared for the December 2023 invoices. The checks include twenty-one (21) totaling \$128,462.60 from the Operating fund. One check for \$461.76 from the Debt Service Fund for the Appraisal Commiss

Item 4: Mr. Ryder reported that no further response on the TCEQ Emergency Action Plan submission has been received. [Vote: PASSED (6 Yes, 0 No)] -- Mr. Ryder reported that no further response on the TCEQ Emergency Action Plan submission has been received.

Item 4: Water line replacement (Bond) Pecan Valley has about 38-40 linear feet to replace. Doug Roesler from Baker & Lawson Engineering is researching the cost of boring. -- Water line replacement (Bond) Pecan Valley has about 38-40 linear feet to replace. Doug Roesler from Baker & Lawson Engineering is researching the cost of boring.

Item 5: Director Sassin made the motion to approve the minutes from the December 20, 2023, regular meeting as presented. The motion was seconded by Director Weeks and the vote was unanimous approval. [Vote: PASSED (6 Yes, 0 No)] -- Director Sassin made the motion to approve the minutes from the December 20, 2023, regular meeting as presented. The motion was seconded by Director Weeks and the vote was unanimous approval.

Item 5: Tax collection reports for November 2023 and December 2023 were presented. Motion to accept the Tax Collection report made By Director Carroll, seconded by Director Sassin and the vote was unanimous approval. [Vote: PASSED (6 Yes, 0 No)] -- Tax collection reports for November 2023 and December 2023 were presented. Motion to accept the Tax Collection report made By Director Carroll, seconded by Director Sassin and the vote was unanimous approval.

Item 5: Improvements to infrastructure: Multiple estimates coming in to automate the Caterpillar Engines, Jetting machine cost estimates at next meeting. Director Sassin made the motion to approve Baker & Lawson Engineering to develop a plan to install replacemen [Vote: PASSED (6 Yes, 0 No)] -- Improvements to infrastructure: Multiple estimates coming in to automate the Caterpillar Engines, Jetting machine cost estimates at next meeting. Director Sassin made the motion to approve Baker & Lawson Engineering to develop a plan to ins

Item A: Public comments: None -- Public comments: None

Item B: OPERATOR'S REPORT -- OPERATOR'S REPORT

Item B: SECURITY REPORT: Motion to authorize the purchase of game cameras not to exceed \$1,000.00 made by Director Sassin. The motion was seconded by Director Weeks and the vote was unanimous approval. [Vote: PASSED (6 Yes, 0 No)] -- SECURITY REPORT: Motion to authorize the purchase of game cameras not to exceed \$1,000.00 made by Director Sassin. The motion was seconded by Director Weeks and the vote was unanimous approval.

Item B: OPERATOR'S REPORT CONT. * Riverside and 2172 Ridgewood -- OPERATOR'S REPORT CONT. * Riverside and 2172 Ridgewood

Item D: SEWER AND WATER BILLING AND COLLECTION REPORTS * Billing for the month of December

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2023 Read dates: 11/1-11/30/2023. Pumped: 6,096,000 Consumption 5,650,500 Accountability: 92.69% Water and Sewer Billing: \$56,606.98 # Meters billed: Residential: [Vote: PASSED (6 Yes, 0 No)] -- SEWER AND WATER BILLING AND COLLECTION REPORTS * Billing for the month of December 2023 Read dates: 11/1-11/30/2023. Pumped: 6,096,000 Consumption 5,650,500 Accountability: 92.69% Water and Sewer Billing: \$56,606.98 # Meters billed

Item E: ENGINEER'S REPORT. -- ENGINEER'S REPORT.

Item F: LEGAL/FINANCIAL: -- LEGAL/FINANCIAL:

Item G: ADMINISTRATORS REPORT -- ADMINISTRATORS REPORT

Item H: There being no other business to come before the Board, Director Sassin made a motion to adjourn at 11:50am. Director Carroll seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL) -- There being no other business to come before the Board, Director Sassin made a motion to adjourn at 11:50am. Director Carroll seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL)

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2024-01-15, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

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