

VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)

Varner Creek Utility District Board Meeting - 2025-07-18

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2025-07-18

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW	
Meeting Session Title	Varner Creek Utility District Board Meeting - 2025-0
Session Classification & Date	REGULAR SESSION 2025-07-18
Total Indexed Docket Items	27 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS		
ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: A motion was made by Amy Neal and seconded by Jody Ti	GENERAL	PASSED (6-0)
1: 12" water line replacement project- Randy Liska of Ba	OPERATIONS	PASSED (6-0)
1: Operator's Monthly report * Bacterial samples taken -	OPERATIONS	PASSED (6-0)
1: Micheal Bendit presented the Cash Balance Reports wit	FINANCE	PASSED (6-0)
1: Jody Tielke - motion; Mark Hopkins - second. All vote	GENERAL	GENERAL
2: A motion was made by Mark Hopkins and seconded by Jod	GENERAL	GENERAL
2: Valle Verde pushed to August	GENERAL	GENERAL
2: Update only and further discussion regarding planning	FINANCE	FINANCE
2: Baker Lawson rate order increase- Jim Stubbs motioned	GENERAL	PASSED (6-0)
2: Jody Tielke made the motion to amend the bank signatu	FINANCE	FINANCE
2: Budget Report/Income Statement: Motion to accept the	FINANCE	PASSED (6-0)
3: A motion was made by Jim Stubbs and seconded by Amy N	OPERATIONS	PASSED (6-0)
3: NA Jody Tielke motioned to accept the overall Enginee	INFRASTRUCTURE	INFRASTRUCTURE
3: Micheal Bendit presented the list of checks prepared	FINANCE	PASSED (6-0)
3: No security issues to report Jody Tielke made the mot	OPERATIONS	OPERATIONS
4: A motion was made by Amy Neal and seconded by Jim Stu	MINUTES	PASSED (6-0)
5: A motion was made by Jody Tielke and seconded by Amy	FINANCE	PASSED (6-0)
6: A motion to schedule the Budget and tax workshop sche	FINANCE	FINANCE
7: A motion was made by Jody Tielke and seconded by Jim	FINANCE	PASSED (6-0)

A: Public comments: None	PUBLIC_HEARING	PUBLIC_HEARING
B: OPERATOR'S and SECURITY REPORT	OPERATIONS	OPERATIONS
C: Engineer's Report	INFRASTRUCTURE	INFRASTRUCTURE
D: Sewer and water billing and collection reports	OPERATIONS	OPERATIONS
E: LEGAL/FINANCIAL:	FINANCE	FINANCE
F: ADMINISTRATORS REPORT	GENERAL	GENERAL
G: Director Reorganization and Bank Signature cards-	GENERAL	GENERAL
H: There being no other business to come before the Boar	GENERAL	GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: A motion was made by Amy Neal and seconded by Jody Tielke to approve the cut-off date of 07/23/25 and the vote passed unanimously 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Amy Neal and seconded by Jody Tielke to approve the cut-off date of 07/23/25 and the vote passed unanimously 5-0.

Item 1: 12" water line replacement project- Randy Liska of Baker and Lawson engineers updated the board contract is under review. [Vote: PASSED (6 Yes, 0 No)] -- 12" water line replacement project- Randy Liska of Baker and Lawson engineers updated the board contract is under review.

Item 1: Operator's Monthly report * Bacterial samples taken - all samples good. * Levy Inspection- mowing levee * Continued cleanup of North ditch * TCEQ inspections completed [Vote: PASSED (6 Yes, 0 No)] -- Operator's Monthly report * Bacterial samples taken - all samples good. * Levy Inspection- mowing levee * Continued cleanup of North ditch * TCEQ inspections completed

Item 1: Micheal Bendit presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of June 2025. Motion to accept the report made by Jody Tielke, seconded by Amy Neal an [Vote: PASSED (6 Yes, 0 No)] -- Micheal Bendit presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of June 2025. Motion to accept the report made by Jody Tielke, seconded

Item 1: Jody Tielke - motion; Mark Hopkins - second. All vote yes to reorganize the board as follows: President- Keith Barker Vice President- Jim Stubbs Treasurer- Amy Neal Secretary- Jody Tielke Director - Mark Hopkins -- Jody Tielke - motion; Mark Hopkins - second. All vote yes to reorganize the board as follows: President- Keith Barker Vice President- Jim Stubbs Treasurer- Amy Neal Secretary- Jody Tielke Director - Mark Hopkins

Item 2: A motion was made by Mark Hopkins and seconded by Jody Tielke to write off balances totaling \$892.88 (see attached list) and the vote passed unanimously 5-0. -- A motion was made by Mark Hopkins and seconded by Jody Tielke to write off balances totaling \$892.88 (see attached list) and the vote passed unanimously 5-0.

Item 2: Valle Verde pushed to August -- Valle Verde pushed to August

Item 2: Update only and further discussion regarding planning for 2028 Bond projects. --

Update only and further discussion regarding planning for 2028 Bond projects.

Item 2: Baker Lawson rate order increase- Jim Stubbs motioned to approve the increase in rates from Baker Lawson and was seconded by Mark Hopkins and the vote passed unanimously 5-0. [Vote: PASSED (6 Yes, 0 No)] -- Baker Lawson rate order increase- Jim Stubbs motioned to approve the increase in rates from Baker Lawson and was seconded by Mark Hopkins and the vote passed unanimously 5-0.

Item 2: Jody Tielke made the motion to amend the bank signature cards for all Prosperity bank accounts to remove Becky Carroll and add Amy Neal and was seconded by Jim Stubbs and the vote passed unanimously 5-0. -- Jody Tielke made the motion to amend the bank signature cards for all Prosperity bank accounts to remove Becky Carroll and add Amy Neal and was seconded by Jim Stubbs and the vote passed unanimously 5-0.

Item 2: Budget Report/Income Statement: Motion to accept the P&L Budget was made by Jody Tielke and seconded by Mark Hopkins. The vote was unanimously approved 5-0. [Vote: PASSED (6 Yes, 0 No)] -- Budget Report/Income Statement: Motion to accept the P&L Budget was made by Jody Tielke and seconded by Mark Hopkins. The vote was unanimously approved 5-0.

Item 3: A motion was made by Jim Stubbs and seconded by Amy Neal to approve the overall June Sewer and water billing collection reports and the vote passed unanimously 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Jim Stubbs and seconded by Amy Neal to approve the overall June Sewer and water billing collection reports and the vote passed unanimously 5-0.

Item 3: NA Jody Tielke motioned to accept the overall Engineer's report and Mark Hopkins seconded the motion. The vote passed unanimously 5-0. -- NA Jody Tielke motioned to accept the overall Engineer's report and Mark Hopkins seconded the motion. The vote passed unanimously 5-0.

Item 3: Micheal Bendit presented the list of checks prepared for the July 2025 invoices. The checks total \$116,949.01 from the Operating fund. Motion to pay the bills made by Jim Stubbs, seconded by Amy Neal and the vote was unanimously approved 5-0. [Vote: PASSED (6 Yes, 0 No)] -- Micheal Bendit presented the list of checks prepared for the July 2025 invoices. The checks total \$116,949.01 from the Operating fund. Motion to pay the bills made by Jim Stubbs, seconded by Amy Neal and the vote was unanimously approved 5-

Item 3: No security issues to report Jody Tielke made the motion to accept the Operators Report and was seconded by Amy Neal. The vote passed unanimously 5-0. -- No security issues to report Jody Tielke made the motion to accept the Operators Report and was seconded by Amy Neal. The vote passed unanimously 5-0.

Item 4: A motion was made by Amy Neal and seconded by Jim Stubbs to approve Meeting minutes from June 18, 2025 and the vote passed unanimously 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Amy Neal and seconded by Jim Stubbs to approve Meeting minutes from June 18, 2025 and the vote passed unanimously 5-0.

Item 5: A motion was made by Jody Tielke and seconded by Amy Neal to approve tax assessor report for June 2025. The vote passed unanimously 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Jody Tielke and seconded by Amy Neal to approve tax assessor report for June 2025. The vote passed unanimously 5-0.

Item 6: A motion to schedule the Budget and tax workshop scheduled for 8/7/25 was made by Jim Stubbs and seconded by Amy Neal and the vote passed unanimously 5-0. -- A motion to schedule the Budget and tax workshop scheduled for 8/7/25 was made by Jim Stubbs and seconded by Amy Neal and the vote passed unanimously 5-0.

Item 7: A motion was made by Jody Tielke and seconded by Jim Stubbs to approve the 2025 FY Audit engagement letter from KML CPA and the vote passed unanimously 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Jody Tielke and seconded by Jim Stubbs to approve the 2025 FY Audit engagement letter from KML CPA and the vote passed unanimously 5-0.

Item A: Public comments: None -- Public comments: None

Item B: OPERATOR'S and SECURITY REPORT -- OPERATOR'S and SECURITY REPORT

Item C: Engineer's Report -- Engineer's Report

Item D: Sewer and water billing and collection reports -- Sewer and water billing and collection reports

Item E: LEGAL/FINANCIAL: -- LEGAL/FINANCIAL:

Item F: ADMINISTRATORS REPORT -- ADMINISTRATORS REPORT

Item G: Director Reorganization and Bank Signature cards- -- Director Reorganization and Bank Signature cards-

Item H: There being no other business to come before the Board, Keith Barker made a motion to adjourn at 11:31 AM. Mark Hopkins seconded the motion and the vote was unanimous 5-0. Micheal Bendit District Administrator (SEAL) -- There being no other business to come before the Board, Keith Barker made a motion to adjourn at 11:31 AM. Mark Hopkins seconded the motion and the vote was unanimous 5-0. Micheal Bendit District Administrator (SEAL)

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2025-07-18, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

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