VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)

Varner Creek Utility District Board Meeting - 2023-02-15

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2023-02-15

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW

Meeting Session Title	**Varner Creek Utility District Board Meeting - 2023-0**
Session Classification & Date	**REGULAR SESSION | 2023-02-15**
Total Indexed Docket Items	**26 agenda items**

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS

ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: There were payments of $1,094.78 for standby made in	CONTRACTS	PASSED (6-0)
1: Billing for the month of January 2022 Read dates: 12/	FINANCE	PASSED (6-0)
1: Motion to approve extension of the West Columbia Wast	OPERATIONS	PASSED (6-0)
1: Monthly maintenance * Bacterial Samples Good * Mowed	OPERATIONS	PASSED (6-0)
1: NONE	GENERAL	PASSED (6-0)
2: Debra Lanehart presented the Cash Balances report rev	FINANCE	PASSED (6-0)
2: The Columbia Lakes HOA approved the purchase of the M	OPERATIONS	PASSED (6-0)
2: Write offs of delinquent account: NONE	FINANCE	PASSED (6-0)
2: Baker & Lawson presented a response letter from TCEQ	FINANCE	PASSED (6-0)
2: No new updates from the 2023 Midwinter Conference aff	GENERAL	PASSED (5-1)
3: The EPA Lead and Copper Rules have been changed with	OPERATIONS	PASSED (6-0)
3: No legislative changes are anticipated.	GENERAL	PASSED (6-0)
3: Baker & Lawson will review and make the appropriate r	GENERAL	PASSED (6-0)
4: Texas Pipeline Easement: Mr. Richers is still investi	GENERAL	GENERAL
5: Debra Lanehart presented the list of checks prepared	FINANCE	PASSED (6-0)
6: Motion to approve the minutes from the January 18, 20	MINUTES	PASSED (6-0)
7: Tax collections for the month of January 2023 were $2	FINANCE	PASSED (6-0)
A: Public comments: Sally Howard addressed the Board wit	PUBLIC_HEARING	PUBLIC_HEARING
B: OPERATOR'S REPORT	OPERATIONS	OPERATIONS

B: OPERATOR'S REPORT CONT. * Pecan Valley, sewer inspect	**OPERATIONS**	**OPERATIONS**
C: SECURITY REPORT: NONE	**GENERAL**	**GENERAL**
D: SEWER AND WATER BILLING AND COLLECTION REPORTS	**OPERATIONS**	**OPERATIONS**
E: ENGINEER'S REPORT.	**INFRASTRUCTURE**	**INFRASTRUCTURE**
F: LEGAL/FINANCIAL:	**FINANCE**	**FINANCE**
G: ADMINISTRATORS REPORT	**GENERAL**	**GENERAL**
I: ADJOURN: There being no other business to come before	**GENERAL**	**GENERAL**

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: There were payments of $1,094.78 for standby made in January on the remaining balances. [Vote: PASSED (6 Yes, 0 No)] -- There were payments of $1,094.78 for standby made in January on the remaining balances.

Item 1: Billing for the month of January 2022 Read dates: 12/1-12/31/22. Pumped: 8,151,000 Consumption 5,907,700 Accountability: 72.48% Water and Sewer Billing: $57,138.57 # Meters billed: Residential:1,099, Builder (no sewer) 77, Sprinkler (no sewer) 8, Meter Of [Vote: PASSED (6 Yes, 0 No)] -- Billing for the month of January 2022 Read dates: 12/1-12/31/22. Pumped: 8,151,000 Consumption 5,907,700 Accountability: 72.48% Water and Sewer Billing: $57,138.57 # Meters billed: Residential:1,099, Builder (no sewer) 77, Sprinkler (no sew

Item 1: Motion to approve extension of the West Columbia Wastewater Treatment contract pending terms made by Director Carroll, seconded by Director Barker and the vote was unanimous approval. [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve extension of the West Columbia Wastewater Treatment contract pending terms made by Director Carroll, seconded by Director Barker and the vote was unanimous approval.

Item 1: Monthly maintenance * Bacterial Samples Good * Mowed pump stations, levee, North Ditch, and right-of-way to City * Use weed eater on manholes and hydrants * Repaired sewer main at 2036 Twin Lakes, water leak 2225 Riverside, meter leak 119 [Vote: PASSED (6 Yes, 0 No)] -- Monthly maintenance * Bacterial Samples Good * Mowed pump stations, levee, North Ditch, and right-of-way to City * Use weed eater on manholes and hydrants * Repaired sewer main at 2036 Twin Lakes, water leak 2225 Riverside, meter leak 119

Item 1: NONE [Vote: PASSED (6 Yes, 0 No)] -- NONE

Item 2: Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of January 2023. Motion to accept the report made by Director Carroll [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of January 2023. Motion to accept the report made by D

Item 2: The Columbia Lakes HOA approved the purchase of the Maintenance Facility at their last meeting. The inspections have been done and the Board is moving forward with the purchase. [Vote: PASSED (6 Yes, 0 No)] -- The Columbia Lakes HOA approved the purchase of the Maintenance Facility at their last meeting. The inspections have been done and the Board is moving forward with the purchase.

Item 2: Write offs of delinquent account: NONE [Vote: PASSED (6 Yes, 0 No)] -- Write offs of delinquent account: NONE

Item 2: Baker & Lawson presented a response letter from TCEQ regarding the application for a change of scope for the 2018 bond funds. The requested funds were for projects totaling $100,065.50. $71,770.00 for the rehabilitation of the manholes (40) and $28,295.50 [Vote: PASSED (6 Yes, 0 No)] -- Baker & Lawson presented a response letter from TCEQ regarding the application for a change of scope for the 2018 bond funds. The requested funds were for projects totaling $100,065.50. $71,770.00 for the rehabilitation of the manholes (40)

Item 2: No new updates from the 2023 Midwinter Conference affecting the district. [Vote: PASSED (5 Yes, 1 No)] -- No new updates from the 2023 Midwinter Conference affecting the district.

Item 3: The EPA Lead and Copper Rules have been changed with implementation by September 16, 2024. Phase I is to inventory lines in the system. Phase II is the implementation phase if Lead and Copper lines are present. Director Sauer made the motion to accept the [Vote: PASSED (6 Yes, 0 No)] -- The EPA Lead and Copper Rules have been changed with implementation by September 16, 2024. Phase I is to inventory lines in the system. Phase II is the implementation phase if Lead and Copper lines are present. Director Sauer made the motio

Item 3: No legislative changes are anticipated. [Vote: PASSED (6 Yes, 0 No)] -- No legislative changes are anticipated.

Item 3: Baker & Lawson will review and make the appropriate recommendations concerning the electrical tie-in from Well #2 to the Well #1 location. [Vote: PASSED (6 Yes, 0 No)] -- Baker & Lawson will review and make the appropriate recommendations concerning the electrical tie-in from Well #2 to the Well #1 location.

Item 4: Texas Pipeline Easement: Mr. Richers is still investigating the chain of ownership of the easement. No new updates were available at meeting time. Motion to accept the report made by Director Weeks, seconded by Director Carroll and the vote was unanimous. -- Texas Pipeline Easement: Mr. Richers is still investigating the chain of ownership of the easement. No new updates were available at meeting time. Motion to accept the report made by Director Weeks, seconded by Director Carroll and the vote

Item 5: Debra Lanehart presented the list of checks prepared for the January invoices. The checks include twenty-six (26) totaling $114,805.69 from the Operating funds. Motion to pay the bills made by Director Carroll, seconded by Director Weeks and the vote was [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the list of checks prepared for the January invoices. The checks include twenty-six (26) totaling $114,805.69 from the Operating funds. Motion to pay the bills made by Director Carroll, seconded by Director Weeks an

Item 6: Motion to approve the minutes from the January 18, 2023, Regular Meeting made by Director Carroll with the correction to the date on page 1 to read "Wells inspected by GM Services 12/30/2022", seconded by Director Barker and the vote was unanimous approva [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the minutes from the January 18, 2023, Regular Meeting made by Director Carroll with the correction to the date on page 1 to read "Wells inspected by GM Services 12/30/2022", seconded by Director Barker and the vote was un

Item 7: Tax collections for the month of January 2023 were $228,473.16. There were $517.66 in adjustments in January. Motion to approve the January tax collections report made by

Director Barker seconded by Director Carroll and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Tax collections for the month of January 2023 were $228,473.16. There were $517.66 in adjustments in January. Motion to approve the January tax collections report made by Director Barker seconded by Director Carroll and the vote was unanimo

Item A: Public comments: Sally Howard addressed the Board with questions concerning the Letter of Intent to lease a portion of the maintenance facility if purchased by the Columbia Lakes Homeowners Association. -- Public comments: Sally Howard addressed the Board with questions concerning the Letter of Intent to lease a portion of the maintenance facility if purchased by the Columbia Lakes Homeowners Association.

Item B: OPERATOR'S REPORT -- OPERATOR'S REPORT

Item B: OPERATOR'S REPORT CONT. * Pecan Valley, sewer inspection 138 Paradise Valley, Short water tap and sewer tap 13 Atmore, leaks on 205 Inwood and 2222 Riverside. * Service generator at lift station. Operator reported that hogs are damaging the North Ditch ag -- OPERATOR'S REPORT CONT. * Pecan Valley, sewer inspection 138 Paradise Valley, Short water tap and sewer tap 13 Atmore, leaks on 205 Inwood and 2222 Riverside. * Service generator at lift station. Operator reported that hogs are damaging the

Item C: SECURITY REPORT: NONE -- SECURITY REPORT: NONE

Item D: SEWER AND WATER BILLING AND COLLECTION REPORTS -- SEWER AND WATER BILLING AND COLLECTION REPORTS

Item E: ENGINEER'S REPORT. -- ENGINEER'S REPORT.

Item F: LEGAL/FINANCIAL: -- LEGAL/FINANCIAL:

Item G: ADMINISTRATORS REPORT -- ADMINISTRATORS REPORT

Item I: ADJOURN: There being no other business to come before the Board, Director Sassin made a motion to adjourn at 11:15am. Director Barker seconded the motion and the vote was unanimous. -- ADJOURN: There being no other business to come before the Board, Director Sassin made a motion to adjourn at 11:15am. Director Barker seconded the motion and the vote was unanimous.

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2023-02-15, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

https://varnercreekutilitydistrict.org

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