

VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)**Varner Creek Utility District Board Meeting - 2022-05-18**

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2022-05-18

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW

Meeting Session Title	Varner Creek Utility District Board Meeting - 2022-0
Session Classification & Date	REGULAR SESSION 2022-05-18
Total Indexed Docket Items	30 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS

ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Cybersecurity training reminder to complete by June 1	GENERAL	PASSED (6-0)
1: Billing for the month of April 2022 Read dates:3/1-3/	FINANCE	PASSED (6-0)
1: Generator to be delivered by month's end.	GENERAL	PASSED (6-0)
1: Motion to approve the Certificate of Election made by	GENERAL	PASSED (6-0)
1: There was \$375.00.in payments made in April on the re	CONTRACTS	PASSED (6-0)
1: Monthly maintenance Bacterial Samples Good Mowed	OPERATIONS	PASSED (6-0)
2: Write offs of delinquent account: None	FINANCE	PASSED (5-1)
2: Consumer Confidence Report for 2021: a. Director Carr	PUBLIC_HEARING	PASSED (6-0)
2: Motion to approve the Sworn Statements, Bonds and Oat	FINANCE	PASSED (6-0)
2: No flushing to be scheduled at this time. Motion to a	OPERATIONS	PASSED (6-0)
2: Manhole repair project is out for bids.	CONTRACTS	PASSED (6-0)
2: Debra Lanehart presented the Cash Balances report rev	FINANCE	PASSED (6-0)
3: Budget Report/Income Statement: Debra Lanehart presen	FINANCE	PASSED (6-0)
3: Research one the abandoned Texas Eastman pipeline is	GENERAL	PASSED (6-0)
3: Motion to retain the current Board of Directors offic	GENERAL	PASSED (5-1)
4: Motion to authorize the filing of the District Regist	GENERAL	PASSED (6-0)
4: Flood Zone Designation for flood insurance purposes f	INFRASTRUCTURE	INFRASTRUCTURE
4: Motion to approve the minutes from the April 14, 2022	MINUTES	PASSED (6-0)
5: Tax collections for the month of April 2022 was \$9,76	FINANCE	PASSED (6-0)

5: Compliance with LCRR (Lead and Copper Rule Revisions)	OPERATIONS	OPERATIONS
6: Debra Lanehart provided list of checks to be approved	FINANCE	PASSED (6-0)
7: Motion made by Director Sassin to approve the above r	FINANCE	PASSED (6-0)
A: Public Comments: None	PUBLIC_HEARING	PUBLIC_HEARING
B: OPERATOR'S REPORT	OPERATIONS	OPERATIONS
C: ENGINEER'S REPORT	INFRASTRUCTURE	INFRASTRUCTURE
D: LEGAL/FINANCIAL	FINANCE	FINANCE
E: SECURITY: No Report	GENERAL	GENERAL
F: SEWER AND WATER BILLING AND COLLECTION REPORTS	OPERATIONS	OPERATIONS
G: ADMINISTRATORS REPORT	GENERAL	GENERAL
I: ADJOURN: There being no other business to come before	GENERAL	GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Cybersecurity training reminder to complete by June 14, 2022. [Vote: PASSED (6 Yes, 0 No)] -- Cybersecurity training reminder to complete by June 14, 2022.

Item 1: Billing for the month of April 2022 Read dates:3/1-3/31/22. Pumped: 5,931,000 Consumption 5,337,100 Accountability: 89.99% Water and Sewer Billing: \$52,677.23 [Vote: PASSED (6 Yes, 0 No)] -- Billing for the month of April 2022 Read dates:3/1-3/31/22. Pumped: 5,931,000 Consumption 5,337,100 Accountability: 89.99% Water and Sewer Billing: \$52,677.23

Item 1: Generator to be delivered by month's end. [Vote: PASSED (6 Yes, 0 No)] -- Generator to be delivered by month's end.

Item 1: Motion to approve the Certificate of Election made by Director Sauer, seconded by Director Carroll and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the Certificate of Election made by Director Sauer, seconded by Director Carroll and the vote was unanimous.

Item 1: There was \$375.00.in payments made in April on the remaining standby balance. Motion to accept the report made by Director Barker, seconded by Director Sauer and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- There was \$375.00.in payments made in April on the remaining standby balance. Motion to accept the report made by Director Barker, seconded by Director Sauer and the vote was unanimous.

Item 1: Monthly maintenance Bacterial Samples Good Mowed pump stations, levee, North Ditch, and right-of-way to City Repair meter leak: 240 Pleasant Valley, 416 S Amherst August Lane Levee cleared behind 14 Augusta Lane (Soehl) Repaired four (4) storm w [Vote: PASSED (6 Yes, 0 No)] -- Monthly maintenance Bacterial Samples Good Mowed pump stations, levee, North Ditch, and right-of-way to City Repair meter leak: 240 Pleasant Valley, 416 S Amherst August Lane Levee cleared behind 14 Augusta Lane (Soehl) Repaired f

Item 2: Write offs of delinquent account: None [Vote: PASSED (5 Yes, 1 No)] -- Write offs of delinquent account: None

Item 2: Consumer Confidence Report for 2021: a. Director Carroll made the motion to approve

the distribution and publication of the 2021 Consumer Confidence Report on the District website and announce the availability of the report on the May water billing. Direc [Vote: PASSED (6 Yes, 0 No)] -- Consumer Confidence Report for 2021: a. Director Carroll made the motion to approve the distribution and publication of the 2021 Consumer Confidence Report on the District website and announce the availability of the report on the May water

Item 2: Motion to approve the Sworn Statements, Bonds and Oaths of Office for newly elected Directors made by Director Sauer, seconded by Director Carroll and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the Sworn Statements, Bonds and Oaths of Office for newly elected Directors made by Director Sauer, seconded by Director Carroll and the vote was unanimous.

Item 2: No flushing to be scheduled at this time. Motion to accept the Operator Report made by Director Sauer, seconded by Director Barker and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- No flushing to be scheduled at this time. Motion to accept the Operator Report made by Director Sauer, seconded by Director Barker and the vote was unanimous.

Item 2: Manhole repair project is out for bids. [Vote: PASSED (6 Yes, 0 No)] -- Manhole repair project is out for bids.

Item 2: Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of April 2022. Motion to accept the report made by Director Carroll, [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of April 2022. Motion to accept the report made by Dir

Item 3: Budget Report/Income Statement: Debra Lanehart presented the Budget Performance Report showing 356,248.75 of income through April 2022 or 35.5% of the total income budget of \$1,004,100.00. The reported expenses for the same period were 311,320.39 or 31% o [Vote: PASSED (6 Yes, 0 No)] -- Budget Report/Income Statement: Debra Lanehart presented the Budget Performance Report showing 356,248.75 of income through April 2022 or 35.5% of the total income budget of \$1,004,100.00. The reported expenses for the same period were 311,

Item 3: Research one the abandoned Texas Eastman pipeline is ongoing by legal. [Vote: PASSED (6 Yes, 0 No)] -- Research one the abandoned Texas Eastman pipeline is ongoing by legal.

Item 3: Motion to retain the current Board of Directors officer positions made by Director Carroll, seconded by Director Sauer and the vote was unanimous. [Vote: PASSED (5 Yes, 1 No)] -- Motion to retain the current Board of Directors officer positions made by Director Carroll, seconded by Director Sauer and the vote was unanimous.

Item 4: Motion to authorize the filing of the District Registration Form with the TCEQ made by Director Carroll, seconded by Director Sauer and the vote was unanimous. Motion to adjourn the special session made by Director Sassin, seconded by Director Carroll and [Vote: PASSED (6 Yes, 0 No)] -- Motion to authorize the filing of the District Registration Form with the TCEQ made by Director Carroll, seconded by Director Sauer and the vote was unanimous. Motion to adjourn the special session made by Director Sassin, seconded by Direc

Item 4: Flood Zone Designation for flood insurance purposes for Columbia Lakes Subdivision is Zone X according to the FEMA map. Engineer will try to shrink map to one page with Columbia Lakes only. -- Flood Zone Designation for flood insurance purposes for Columbia

Lakes Subdivision is Zone X according to the FEMA map. Engineer will try to shrink map to one page with Columbia Lakes only.

Item 4: Motion to approve the minutes from the April 14, 2022, special meeting made by Director Sauer, seconded by Director Barker and the vote was unanimous. Motion to approve the minutes from the April 20, 2022, regular meeting with the [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the minutes from the April 14, 2022, special meeting made by Director Sauer, seconded by Director Barker and the vote was unanimous. Motion to approve the minutes from the April 20, 2022, regular meeting with the

Item 5: Tax collections for the month of April 2022 was \$9,763.02. Prior period tax collection was \$1,353.60. There were no adjustments in the month of April Motion to approve the April tax collections report made by Director Sauer seconded by Director Barker and [Vote: PASSED (6 Yes, 0 No)] -- Tax collections for the month of April 2022 was \$9,763.02. Prior period tax collection was \$1,353.60. There were no adjustments in the month of April Motion to approve the April tax collections report made by Director Sauer seconded by Dire

Item 5: Compliance with LCRR (Lead and Copper Rule Revisions) went into effect on December 16, 2021. "Water districts must inventory service lines, verify the line material, noting any lead service line, and make the information available to the public by October -- Compliance with LCRR (Lead and Copper Rule Revisions) went into effect on December 16, 2021. "Water districts must inventory service lines, verify the line material, noting any lead service line, and make the information available to the pub

Item 6: Debra Lanehart provided list of checks to be approved with \$124,675.51 out of the Operating account and one (1) checks out of Capital Projects Fund for total of \$23,200.00. Motion to approve check list made by Director Carroll, seconded by Director Sauer [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart provided list of checks to be approved with \$124,675.51 out of the Operating account and one (1) checks out of Capital Projects Fund for total of \$23,200.00. Motion to approve check list made by Director Carroll, seconded by

Item 7: Motion made by Director Sassin to approve the above referenced in and out transfer between the Operating account and the Capital Projects account and book to account 6500.09. The motion was seconded by Director Carroll and the vote was unanimous. (Handout [Vote: PASSED (6 Yes, 0 No)] -- Motion made by Director Sassin to approve the above referenced in and out transfer between the Operating account and the Capital Projects account and book to account 6500.09. The motion was seconded by Director Carroll and the vote was unan

Item A: Public Comments: None -- Public Comments: None

Item B: OPERATOR'S REPORT -- OPERATOR'S REPORT

Item C: ENGINEER'S REPORT -- ENGINEER'S REPORT

Item D: LEGAL/FINANCIAL -- LEGAL/FINANCIAL

Item E: SECURITY: No Report -- SECURITY: No Report

Item F: SEWER AND WATER BILLING AND COLLECTION REPORTS -- SEWER AND WATER BILLING AND COLLECTION REPORTS

Item G: ADMINISTRATORS REPORT -- ADMINISTRATORS REPORT

Item I: ADJOURN: There being no other business to come before the Board, Director Carroll

made a motion to adjourn at 11:35 am. Director Barker seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL) -- ADJOURN: There being no other business to come before the Board, Director Carroll made a motion to adjourn at 11:35 am. Director Barker seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL)

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2022-05-18, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

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