

VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)

Varner Creek Utility District Board Meeting - 2024-12-18

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2024-12-18

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW	
Meeting Session Title	Varner Creek Utility District Board Meeting - 2024-1
Session Classification & Date	REGULAR SESSION 2024-12-18
Total Indexed Docket Items	50 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS		
ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Update on Water Line Replacement on Pecan Valley	OPERATIONS	OPERATIONS
1: Waste Disposal Contract with CLHOA- update (CLHOA vot	CONTRACTS	PASSED (6-0)
1: Update on biological tests and maintenance performed	OPERATIONS	OPERATIONS
1: Review and approve Cash balances report on District B	FINANCE	PASSED (6-0)
1: Update on CL Garbage Collection contract for the CL H	CONTRACTS	PASSED (6-0)
1: Pecan Valley project - Due to weather and holidays, c	CONTRACTS	PASSED (6-0)
1: A motion was made by Becky Carroll and seconded by Jo	GENERAL	PASSED (6-0)
1: Update by the security committee/operator on any secu	OPERATIONS	OPERATIONS
1: Jim Stubbs made the motion to reorganize the board as	FINANCE	FINANCE
1: Review status of water and sewer accounts; approve de	FINANCE	PASSED (6-0)
1: Micheal Bendit presented the Cash Balance Reports wit	FINANCE	PASSED (6-0)
1: Reorganize the Board of Directors	GENERAL	GENERAL
2: No vote or action taken - Mark Hopkins to begin affid	GENERAL	PASSED (6-0)
2: Budget Report/Income Statement: Motion to accept the	FINANCE	PASSED (6-0)
2: Update on installation for Valle Verde Water Line Rep	OPERATIONS	OPERATIONS
2: Consider any outstanding balances to write off and re	FINANCE	PASSED (6-0)
2: Discuss and take appropriate action on the 12" Water	OPERATIONS	PASSED (6-0)
2: Update on dormant Texas Eastman pipeline easement	GENERAL	GENERAL
2: Review and approve Budget Report/Income Statement for	FINANCE	PASSED (6-0)

2: Approve changes to bank signature cards	GENERAL	PASSED (6-0)
2: A motion was made by Becky Carroll and was seconded b	OPERATIONS	OPERATIONS
2: 12" water line at water plant- B&L working on revised	OPERATIONS	PASSED (6-0)
3: Review and approve Operating and Capital Projects bud	FINANCE	PASSED (6-0)
3: Discuss and take appropriate for River Valley Water L	OPERATIONS	OPERATIONS
3: No other engineering issues to report Mark Hopkins mo	INFRASTRUCTURE	INFRASTRUCTURE
3: Discuss and take appropriate action on any other Engi	INFRASTRUCTURE	PASSED (6-0)
3: Mr. Barker updated board on status of the Solid Waste	CONTRACTS	PASSED (6-0)
3: After Review and Discussion of the FY 2025 Budget, Be	FINANCE	PASSED (6-0)
4: Review and approve paying of bills	FINANCE	PASSED (6-0)
4: Micheal Bendit presented the list of checks prepared	FINANCE	PASSED (6-0)
4: Update on Drainage District support to clear brush hi	OPERATIONS	OPERATIONS
5: A motion was made by Mark Hopkins and seconded by Jod	MINUTES	PASSED (6-0)
5: Review and approve minutes of previous meetings	MINUTES	PASSED (6-0)
6: A motion was made by Becky Carroll and seconded by Ji	MINUTES	PASSED (6-0)
6: Review and take appropriate action regarding the Tax	FINANCE	PASSED (6-0)
7: A motion was made by Jody Tielke and seconded by Mark	FINANCE	PASSED (6-0)
A: Public comments	PUBLIC_HEARING	PUBLIC_HEARING
A: Public comments: None.	PUBLIC_HEARING	PUBLIC_HEARING
B: Operator's Report	OPERATIONS	OPERATIONS
B: OPERATOR'S REPORT * Bacterial samples taken - all sam	OPERATIONS	PASSED (6-0)
C: Security Report- NA	GENERAL	GENERAL
C: Security Report	GENERAL	GENERAL
C: VCUD BOD Director Organization	GENERAL	GENERAL
D: Sewer and water billing and collection reports	OPERATIONS	OPERATIONS
E: Engineer's Report	INFRASTRUCTURE	INFRASTRUCTURE
F: Legal/Financial Advisors	FINANCE	FINANCE
F: LEGAL/FINANCIAL:	FINANCE	FINANCE
G: Administrators Report	GENERAL	GENERAL
H: Adjourn VARNER CREEK UTILITY DISTRICT By: _____	GENERAL	GENERAL
H: There being no other business to come before the Boar	GENERAL	GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Update on Water Line Replacement on Pecan Valley -- Update on Water Line Replacement on Pecan Valley

Item 1: Waste Disposal Contract with CLHOA- update (CLHOA voted to transfer Waste Connections contract to VCUD). [Vote: PASSED (6 Yes, 0 No)] -- Waste Disposal Contract with CLHOA- update (CLHOA voted to transfer Waste Connections contract to VCUD).

Item 1: Update on biological tests and maintenance performed the past month -- Update on biological tests and maintenance performed the past month

Item 1: Review and approve Cash balances report on District Bank accounts for November 2024 [Vote: PASSED (6 Yes, 0 No)] -- Review and approve Cash balances report on District Bank accounts for November 2024

Item 1: Update on CL Garbage Collection contract for the CL HOA [Vote: PASSED (6 Yes, 0 No)] -- Update on CL Garbage Collection contract for the CL HOA

Item 1: Pecan Valley project - Due to weather and holidays, contractor will begin project in January. [Vote: PASSED (6 Yes, 0 No)] -- Pecan Valley project - Due to weather and holidays, contractor will begin project in January.

Item 1: A motion was made by Becky Carroll and seconded by Jody Tielke to approve the cut-off date of 12/23/24 and the vote passed unanimously 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Becky Carroll and seconded by Jody Tielke to approve the cut-off date of 12/23/24 and the vote passed unanimously 5-0.

Item 1: Update by the security committee/operator on any security issues -- Update by the security committee/operator on any security issues

Item 1: Jim Stubbs made the motion to reorganize the board as follows: Keith Barker - President Becky Carroll - VP Jody Tielke - Secretary James Stubbs - Treasurer Mark Hopkins - Investment Officer The motion was seconded by Mark Hopkins and the vote passed unani -- Jim Stubbs made the motion to reorganize the board as follows: Keith Barker - President Becky Carroll - VP Jody Tielke - Secretary James Stubbs - Treasurer Mark Hopkins - Investment Officer The motion was seconded by Mark Hopkins and the vo

Item 1: Review status of water and sewer accounts; approve delinquent account cut-off list and total report [Vote: PASSED (6 Yes, 0 No)] -- Review status of water and sewer accounts; approve delinquent account cut-off list and total report

Item 1: Micheal Bendit presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of November 2024. Motion to accept the report made by Becky Carroll, seconded by Jody [Vote: PASSED (6 Yes, 0 No)] -- Micheal Bendit presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of November 2024. Motion to accept the report made by Becky Carroll, se

Item 1: Reorganize the Board of Directors -- Reorganize the Board of Directors

Item 2: No vote or action taken - Mark Hopkins to begin affidavit regarding abandoned Texas Eastman Pipeline easement. [Vote: PASSED (6 Yes, 0 No)] -- No vote or action taken - Mark

Hopkins to begin affidavit regarding abandoned Texas Eastman Pipeline easement.

Item 2: Budget Report/Income Statement: Motion to accept the P&L and Budget, made by Mark Hopkins and seconded by Jim Stubbs. The vote was unanimous approval 5-0. [Vote: PASSED (6 Yes, 0 No)] -- Budget Report/Income Statement: Motion to accept the P&L and Budget, made by Mark Hopkins and seconded by Jim Stubbs. The vote was unanimous approval 5-0.

Item 2: Update on installation for Valle Verde Water Line Replacement -- Update on installation for Valle Verde Water Line Replacement

Item 2: Consider any outstanding balances to write off and recommended action on delinquent accounts [Vote: PASSED (6 Yes, 0 No)] -- Consider any outstanding balances to write off and recommended action on delinquent accounts

Item 2: Discuss and take appropriate action on the 12" Water line replacement at the water plant [Vote: PASSED (6 Yes, 0 No)] -- Discuss and take appropriate action on the 12" Water line replacement at the water plant

Item 2: Update on dormant Texas Eastman pipeline easement -- Update on dormant Texas Eastman pipeline easement

Item 2: Review and approve Budget Report/Income Statement for November 2024 [Vote: PASSED (6 Yes, 0 No)] -- Review and approve Budget Report/Income Statement for November 2024

Item 2: Approve changes to bank signature cards [Vote: PASSED (6 Yes, 0 No)] -- Approve changes to bank signature cards

Item 2: A motion was made by Becky Carroll and was seconded by Jody Tielke to accept the overall water and sewer collection report and the vote passed unanimously 5-0. -- A motion was made by Becky Carroll and was seconded by Jody Tielke to accept the overall water and sewer collection report and the vote passed unanimously 5-0.

Item 2: 12" water line at water plant- B&L working on revised bid package NO action taken. [Vote: PASSED (6 Yes, 0 No)] -- 12" water line at water plant- B&L working on revised bid package NO action taken.

Item 3: Review and approve Operating and Capital Projects budgets for 2025 [Vote: PASSED (6 Yes, 0 No)] -- Review and approve Operating and Capital Projects budgets for 2025

Item 3: Discuss and take appropriate for River Valley Water Line Replacement -- Discuss and take appropriate for River Valley Water Line Replacement

Item 3: No other engineering issues to report Mark Hopkins motioned to accept the overall Engineer's report and Becky Carroll seconded the motion. The vote passed unanimously 5-0. -- No other engineering issues to report Mark Hopkins motioned to accept the overall Engineer's report and Becky Carroll seconded the motion. The vote passed unanimously 5-0.

Item 3: Discuss and take appropriate action on any other Engineering projects/issues for the District [Vote: PASSED (6 Yes, 0 No)] -- Discuss and take appropriate action on any other Engineering projects/issues for the District

Item 3: Mr. Barker updated board on status of the Solid Waste Collections contract to be transferred to VCUD by CLHOA - a motion was made by Mark Hopkins to single source the contract renewal and enter negotiations with Waste Connections and was seconded by Becky [Vote: PASSED (6 Yes, 0 No)] -- Mr. Barker updated board on status of the Solid Waste

Collections contract to be transferred to VCUD by CLHOA - a motion was made by Mark Hopkins to single source the contract renewal and enter negotiations with Waste Connections and was se

Item 3: After Review and Discussion of the FY 2025 Budget, Becky Carroll made the motion and was seconded by Jim Stubbs to Approve the 2025 Budget @ \$1.74 million in projected incomes and expenses and was unanimously approved 5-0. [Vote: PASSED (6 Yes, 0 No)] -- After Review and Discussion of the FY 2025 Budget, Becky Carroll made the motion and was seconded by Jim Stubbs to Approve the 2025 Budget @ \$1.74 million in projected incomes and expenses and was unanimously approved 5-0.

Item 4: Review and approve paying of bills [Vote: PASSED (6 Yes, 0 No)] -- Review and approve paying of bills

Item 4: Micheal Bendit presented the list of checks prepared for the December 2024 invoices. The checks total \$132,223.29 from the Operating fund. Motion to pay the bills made by Becky Carroll, seconded by Jim Stubbs and the vote was unanimous approval 5-0. [Vote: PASSED (6 Yes, 0 No)] -- Micheal Bendit presented the list of checks prepared for the December 2024 invoices. The checks total \$132,223.29 from the Operating fund. Motion to pay the bills made by Becky Carroll, seconded by Jim Stubbs and the vote was unanimous appr

Item 4: Update on Drainage District support to clear brush hindering water flow in Varner Creek -- Update on Drainage District support to clear brush hindering water flow in Varner Creek

Item 5: A motion was made by Mark Hopkins and seconded by Jody Tielke to approve Meeting minutes from 11/20/2024. The vote passed unanimously 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Mark Hopkins and seconded by Jody Tielke to approve Meeting minutes from 11/20/2024. The vote passed unanimously 5-0.

Item 5: Review and approve minutes of previous meetings [Vote: PASSED (6 Yes, 0 No)] -- Review and approve minutes of previous meetings

Item 6: A motion was made by Becky Carroll and seconded by Jim Stubbs to approve the Special Meeting minutes from 12/12/24. The vote passed unanimously 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Becky Carroll and seconded by Jim Stubbs to approve the Special Meeting minutes from 12/12/24. The vote passed unanimously 5-0.

Item 6: Review and take appropriate action regarding the Tax Assessor/Collector report for November 2024 [Vote: PASSED (6 Yes, 0 No)] -- Review and take appropriate action regarding the Tax Assessor/Collector report for November 2024

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2024-12-18, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

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