

VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)

Varner Creek Utility District Board Meeting - 2024-11-20

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2024-11-20

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW	
Meeting Session Title	Varner Creek Utility District Board Meeting - 2024-1
Session Classification & Date	REGULAR SESSION 2024-11-20
Total Indexed Docket Items	52 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS		
ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Update on Water Line Replacement on Pecan Valley	OPERATIONS	OPERATIONS
1: Update on biological tests and maintenance performed	OPERATIONS	OPERATIONS
1: Accept Allan Sassin's pending board resignation	GENERAL	GENERAL
1: Review and approve Cash balances report on District B	FINANCE	PASSED (6-0)
1: Update on CL Garbage Collection contract for the CL H	CONTRACTS	PASSED (6-0)
1: Waste Disposal Contract with CLHOA- no further action	CONTRACTS	PASSED (6-0)
1: A motion was made by Allan Sassin and seconded by Bec	GENERAL	PASSED (6-0)
1: Update by the security committee/operator on any secu	OPERATIONS	OPERATIONS
1: Micheal Bendit presented the Cash Balance Reports wit	FINANCE	PASSED (6-0)
1: Review status of water and sewer accounts; approve de	FINANCE	PASSED (6-0)
1: Pecan Valley project - Preconstruction meeting on 11/	GENERAL	GENERAL
1: Becky Carroll made the motion to accept the resignati	GENERAL	GENERAL
2: Consider any outstanding balances to write off and re	FINANCE	PASSED (6-0)
2: Update on Cul-de-sac Water line replacement (Valle Ve	OPERATIONS	OPERATIONS
2: Keith Barker made the motion to appoint Jody Tielke t	GENERAL	GENERAL
2: No vote or action taken - Mark Hopkins to begin revie	GENERAL	PASSED (6-0)
2: Update on the feasibility of installing a flow meter	OPERATIONS	OPERATIONS
2: Update on the dormant Texas Eastman pipeline easement	GENERAL	GENERAL
2: Review and approve Budget Report/Income Statement for	FINANCE	PASSED (6-0)

2: Appoint and swear in new Director to fulfill remainin	GENERAL	GENERAL
2: A motion was made by Mark Hopkins and was seconded by	OPERATIONS	OPERATIONS
2: Still researching different meters and feasibility.	GENERAL	GENERAL
2: Budget Report/Income Statement: Motion to accept the	FINANCE	PASSED (6-0)
3: Mr. Barker updated board on status of legal with Mr.	GENERAL	GENERAL
3: James Stubbs made the motion and was seconded by Mark	FINANCE	PASSED (6-0)
3: Plan a date for Budget workshop to prepare proposed O	FINANCE	FINANCE
3: Discuss and take appropriate action on the 12" Water	OPERATIONS	PASSED (6-0)
3: 12" water line at water plant- B&L working on revised	OPERATIONS	PASSED (6-0)
4: Review and approve paying of bills	FINANCE	PASSED (6-0)
4: Micheal Bendit presented the list of checks prepared	FINANCE	PASSED (6-0)
4: Mr. Barker updated board on attending WBCDD#11 meetin	INFRASTRUCTURE	INFRASTRUCTURE
4: Update on Drainage District support to clear brush hi	OPERATIONS	OPERATIONS
5: Review and approve minutes of previous meetings	MINUTES	PASSED (6-0)
5: Discuss and take appropriate action on any other Engi	INFRASTRUCTURE	PASSED (6-0)
5: A. Motion made by Mark Hopkins and seconded by Becky	MINUTES	PASSED (6-0)
6: A motion was made by Becky Carroll and seconded by Al	FINANCE	PASSED (6-0)
6: Review and take appropriate action regarding the Tax	FINANCE	PASSED (6-0)
A: Public comments: None.	PUBLIC_HEARING	PUBLIC_HEARING
A: Public comments	PUBLIC_HEARING	PUBLIC_HEARING
B: Operator's Report	OPERATIONS	OPERATIONS
B: OPERATOR'S REPORT * Bacterial samples taken - all sam	OPERATIONS	PASSED (6-0)
C: Security Report- NA	GENERAL	GENERAL
C: Security Report	GENERAL	GENERAL
C: Appointment of new Director	GENERAL	GENERAL
D: Sewer and water billing and collection reports	OPERATIONS	OPERATIONS
E: Engineer's Report	INFRASTRUCTURE	INFRASTRUCTURE
F: LEGAL/FINANCIAL:	FINANCE	FINANCE
F: Legal/Financial Advisors	FINANCE	FINANCE
G: Administrators Report	GENERAL	GENERAL
H: There being no other business to come before the Boar	GENERAL	GENERAL
H: Adjourn	GENERAL	GENERAL
I: Lunch at Margarita Jones VARNER CREEK UTILITY DISTRIC	GENERAL	GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Update on Water Line Replacement on Pecan Valley -- Update on Water Line Replacement on Pecan Valley

Item 1: Update on biological tests and maintenance performed the past month -- Update on biological tests and maintenance performed the past month

Item 1: Accept Allan Sassin's pending board resignation -- Accept Allan Sassin's pending board resignation

Item 1: Review and approve Cash balances report on District Bank accounts for October 2024 [Vote: PASSED (6 Yes, 0 No)] -- Review and approve Cash balances report on District Bank accounts for October 2024

Item 1: Update on CL Garbage Collection contract for the CL HOA [Vote: PASSED (6 Yes, 0 No)] -- Update on CL Garbage Collection contract for the CL HOA

Item 1: Waste Disposal Contract with CLHOA- no further action taken. [Vote: PASSED (6 Yes, 0 No)] -- Waste Disposal Contract with CLHOA- no further action taken.

Item 1: A motion was made by Allan Sassin and seconded by Becky Carroll to approve the cut-off date of 11/25/24 and the vote passed unanimously 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Allan Sassin and seconded by Becky Carroll to approve the cut-off date of 11/25/24 and the vote passed unanimously 5-0.

Item 1: Update by the security committee/operator on any security issues -- Update by the security committee/operator on any security issues

Item 1: Micheal Bendit presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of October 2024. Motion to accept the report made by Becky Carroll, seconded by Allan [Vote: PASSED (6 Yes, 0 No)] -- Micheal Bendit presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of October 2024. Motion to accept the report made by Becky Carroll, sec

Item 1: Review status of water and sewer accounts; approve delinquent account cut-off list and total report [Vote: PASSED (6 Yes, 0 No)] -- Review status of water and sewer accounts; approve delinquent account cut-off list and total report

Item 1: Pecan Valley project - Preconstruction meeting on 11/7- start date 12/3 with approximately 2-3 weeks overall. -- Pecan Valley project - Preconstruction meeting on 11/7- start date 12/3 with approximately 2-3 weeks overall.

Item 1: Becky Carroll made the motion to accept the resignation of Allan Sassin and was seconded by Mark Hopkins and the vote passed unanimously 5-0. -- Becky Carroll made the motion to accept the resignation of Allan Sassin and was seconded by Mark Hopkins and the vote passed unanimously 5-0.

Item 2: Consider any outstanding balances to write off and recommended action on delinquent accounts [Vote: PASSED (6 Yes, 0 No)] -- Consider any outstanding balances to write off and recommended action on delinquent accounts

Item 2: Update on Cul-de-sac Water line replacement (Valle Verde Ln, Turberry Dr) -- Update on Cul-de-sac Water line replacement (Valle Verde Ln, Turberry Dr)

Item 2: Keith Barker made the motion to appoint Jody Tielke to fulfil the term of Allan Sassin set to end in May of 2028 and was seconded by Becky Carroll and the vote passed unanimously 5-0. -- Keith Barker made the motion to appoint Jody Tielke to fulfil the term of Allan Sassin set to end in May of 2028 and was seconded by Becky Carroll and the vote passed unanimously 5-0.

Item 2: No vote or action taken - Mark Hopkins to begin reviewing Pipeline easement. [Vote: PASSED (6 Yes, 0 No)] -- No vote or action taken - Mark Hopkins to begin reviewing Pipeline easement.

Item 2: Update on the feasibility of installing a flow meter on the CL Sewer Interceptor line at the sewer plant -- Update on the feasibility of installing a flow meter on the CL Sewer Interceptor line at the sewer plant

Item 2: Update on the dormant Texas Eastman pipeline easement -- Update on the dormant Texas Eastman pipeline easement

Item 2: Review and approve Budget Report/Income Statement for October 2024 [Vote: PASSED (6 Yes, 0 No)] -- Review and approve Budget Report/Income Statement for October 2024

Item 2: Appoint and swear in new Director to fulfill remaining term for Allan Sassin -- Appoint and swear in new Director to fulfill remaining term for Allan Sassin

Item 2: A motion was made by Mark Hopkins and was seconded by James Stubbs to accept the overall water and sewer collection report and the vote passed unanimously 5-0. -- A motion was made by Mark Hopkins and was seconded by James Stubbs to accept the overall water and sewer collection report and the vote passed unanimously 5-0.

Item 2: Still researching different meters and feasibility. -- Still researching different meters and feasibility.

Item 2: Budget Report/Income Statement: Motion to accept the P&L and Budget, made by James Stubbs seconded by Mark Hopkins. The vote was unanimous approval 5-0. [Vote: PASSED (6 Yes, 0 No)] -- Budget Report/Income Statement: Motion to accept the P&L and Budget, made by James Stubbs seconded by Mark Hopkins. The vote was unanimous approval 5-0.

Item 3: Mr. Barker updated board on status of legal with Mr. Griggs - a motion was made by Becky Carroll and seconded by Mark Hopkins to disengage with Mr. Griggs and the motion passed unanimously 5-0. -- Mr. Barker updated board on status of legal with Mr. Griggs - a motion was made by Becky Carroll and seconded by Mark Hopkins to disengage with Mr. Griggs and the motion passed unanimously 5-0.

Item 3: James Stubbs made the motion and was seconded by Mark Hopkins to hold the 2025 Budget Workshop on 12/12/24 at 10am @ the office of the Administrator and was unanimously approved 5-0. [Vote: PASSED (6 Yes, 0 No)] -- James Stubbs made the motion and was seconded by Mark Hopkins to hold the 2025 Budget Workshop on 12/12/24 at 10am @ the office of the Administrator and was unanimously approved 5-0.

Item 3: Plan a date for Budget workshop to prepare proposed Operating and Capital Projects budgets for 2025 -- Plan a date for Budget workshop to prepare proposed Operating and

Capital Projects budgets for 2025

Item 3: Discuss and take appropriate action on the 12" Water line replacement at the water plant [Vote: PASSED (6 Yes, 0 No)] -- Discuss and take appropriate action on the 12" Water line replacement at the water plant

Item 3: 12" water line at water plant- B&L working on revised bid package NO action taken. [Vote: PASSED (6 Yes, 0 No)] -- 12" water line at water plant- B&L working on revised bid package NO action taken.

Item 4: Review and approve paying of bills [Vote: PASSED (6 Yes, 0 No)] -- Review and approve paying of bills

Item 4: Micheal Bendit presented the list of checks prepared for the November 2024 invoices. The checks total \$148,362.48 from the Operating fund. Motion to pay the bills made by Becky Carroll, seconded by Jim Stubbs and the vote was unanimous approval 5-0. [Vote: PASSED (6 Yes, 0 No)] -- Micheal Bendit presented the list of checks prepared for the November 2024 invoices. The checks total \$148,362.48 from the Operating fund. Motion to pay the bills made by Becky Carroll, seconded by Jim Stubbs and the vote was unanimous appr

Item 4: Mr. Barker updated board on attending WBCDD#11 meeting to request work on Varner Creek. . Becky Carroll motioned to accept the overall Engineer's report and Mark Hopkins seconded the motion. The vote passed unanimously 5-0. -- Mr. Barker updated board on attending WBCDD#11 meeting to request work on Varner Creek. . Becky Carroll motioned to accept the overall Engineer's report and Mark Hopkins seconded the motion. The vote passed unanimously 5-0.

Item 4: Update on Drainage District support to clear brush hindering water flow in Varner Creek (John Philips) -- Update on Drainage District support to clear brush hindering water flow in Varner Creek (John Philips)

Item 5: Review and approve minutes of previous meetings [Vote: PASSED (6 Yes, 0 No)] -- Review and approve minutes of previous meetings

Item 5: Discuss and take appropriate action on any other Engineering projects/issues for the District [Vote: PASSED (6 Yes, 0 No)] -- Discuss and take appropriate action on any other Engineering projects/issues for the District

Item 5: A. Motion made by Mark Hopkins and seconded by Becky Carroll to approve Meeting minutes from 10/23/2024. The vote passed unanimously 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A. Motion made by Mark Hopkins and seconded by Becky Carroll to approve Meeting minutes from 10/23/2024. The vote passed unanimously 5-0.

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2024-11-20, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

PUBLIC ARCHIVE SPONSORSHIP | SPONSORED BY TEXAS VICTORY FOR LIBERTY PAC

Defending Constitutional Liberty: Why Monthly Contributions to TVL PAC Matter

As national groups pour millions into reshaping Texas politics, grassroots donors are building a firew

Learn more: <https://texasvictorypac.com> | Pol. Adv. paid for by Texas Victory for Liberty PAC (texasvict