

VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)**Varner Creek Utility District Board Meeting - 2022-01-19**

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2022-01-19

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW

Meeting Session Title	Varner Creek Utility District Board Meeting - 2022-0
Session Classification & Date	REGULAR SESSION 2022-01-19
Total Indexed Docket Items	31 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS

ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Billing for the month of December 2021: Read dates: 1	FINANCE	PASSED (6-0)
1: a. North Pump Station: At present there has not been	OPERATIONS	PASSED (6-0)
1: The crappie pond crossing permit has been signed by t	GENERAL	PASSED (6-0)
1: There were \$1,015.00 in payments made in December on	CONTRACTS	PASSED (6-0)
2: Debra Lanehart reported that the outstanding standby	GENERAL	PASSED (6-0)
2: Easements: Access by prescriptive easement.	GENERAL	PASSED (6-0)
2: Ridgewood project still ongoing. Need to trench throu	GENERAL	PASSED (6-0)
2: Superior Fence is backlogged on installations. May be	GENERAL	PASSED (4-2)
2: No action on write offs of delinquent account.	FINANCE	PASSED (6-0)
3: Baker & Lawson still researching the abandoned Texas	OPERATIONS	PASSED (6-0)
3: Debra Lanehart presented the Cash Balances report rev	FINANCE	PASSED (6-0)
3: Possible projects include: repair of manholes to curb	GENERAL	PASSED (6-0)
4: Budget Report/Income Statement: Debra Lanehart presen	FINANCE	FINANCE
4: TCEQ Emergency Preparedness Plan: Tabled until Februa	GENERAL	GENERAL
4: The City of West Columbia's lawyer is working on the	CONTRACTS	PASSED (6-0)
5: Director Sauer made the motion to adopt the Revised D	GENERAL	PASSED (6-0)
5: The Sewer Flow analysis report for 3-month period fro	OPERATIONS	PASSED (6-0)
6: Water and Sewer Rate change: Tabled to February.	OPERATIONS	OPERATIONS
6: Director Sauer made the motion to accept the resignat	GENERAL	GENERAL

7: Motion to approve the minutes from the Budget worksho	FINANCE	PASSED (6-0)
7: Tax collections for the month of December 2021 was \$7	FINANCE	PASSED (6-0)
8: Debra Lanehart provided list of checks to be approved	FINANCE	PASSED (6-0)
A: Public Comments: None	PUBLIC_HEARING	PUBLIC_HEARING
B: OPERATOR'S REPORT Bacterial Samples Good Mowed pu	OPERATIONS	OPERATIONS
C: ENGINEER'S REPORT	INFRASTRUCTURE	INFRASTRUCTURE
D: LEGAL/FINANCIAL	FINANCE	FINANCE
E: SECURITY: The purple paint on the posts around the le	OPERATIONS	OPERATIONS
F: SEWER AND WATER BILLING AND COLLECTION REPORTS	OPERATIONS	OPERATIONS
G: ADMINISTRATORS REPORT CONT.	GENERAL	GENERAL
G: ADMINISTRATORS REPORT	GENERAL	GENERAL
I: ADJOURN: There being no other business to come before	GENERAL	GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Billing for the month of December 2021: Read dates: 11/01 - 11/30/21. Pumped: 5,444,000 Consumption: 4,876,800 Accountability: 89.58% Water and Sewer Billing: \$49,501.58 # Meters billed: Residential:1,025, Builder (no sewer) 51, Sprinkler (no sewer) 7, Me [Vote: PASSED (6 Yes, 0 No)] -- Billing for the month of December 2021: Read dates: 11/01 - 11/30/21. Pumped: 5,444,000 Consumption: 4,876,800 Accountability: 89.58% Water and Sewer Billing: \$49,501.58 # Meters billed: Residential:1,025, Builder (no sewer) 51, Sprinkler (

Item 1: a. North Pump Station: At present there has not been enough water to test pump. The exposed piping will be painted and the final touchup on the lot will be done b. Backup generator for Well #2 pending delivery. [Vote: PASSED (6 Yes, 0 No)] -- a. North Pump Station: At present there has not been enough water to test pump. The exposed piping will be painted and the final touchup on the lot will be done b. Backup generator for Well #2 pending delivery.

Item 1: The crappie pond crossing permit has been signed by the CLHOA president. [Vote: PASSED (6 Yes, 0 No)] -- The crappie pond crossing permit has been signed by the CLHOA president.

Item 1: There were \$1,015.00 in payments made in December on the remaining standby balance. Motion to accept the standby report made by Director Carroll, seconded by Director Sauer and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- There were \$1,015.00 in payments made in December on the remaining standby balance. Motion to accept the standby report made by Director Carroll, seconded by Director Sauer and the vote was unanimous.

Item 2: Debra Lanehart reported that the outstanding standby balances have been ongoing. [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart reported that the outstanding standby balances have been ongoing.

Item 2: Easements: Access by prescriptive easement. [Vote: PASSED (6 Yes, 0 No)] -- Easements: Access by prescriptive easement.

Item 2: Ridgewood project still ongoing. Need to trench through for pipe to be delivered. [Vote: PASSED (6 Yes, 0 No)] -- Ridgewood project still ongoing. Need to trench through for pipe to be delivered.

Item 2: Superior Fence is backlogged on installations. May be able to install fence at well #2 site in March [Vote: PASSED (4 Yes, 2 No)] -- Superior Fence is backlogged on installations. May be able to install fence at well #2 site in March

Item 2: No action on write offs of delinquent account. [Vote: PASSED (6 Yes, 0 No)] -- No action on write offs of delinquent account.

Item 3: Baker & Lawson still researching the abandoned Texas Eastman pipeline easement next to the Water Plant. [Vote: PASSED (6 Yes, 0 No)] -- Baker & Lawson still researching the abandoned Texas Eastman pipeline easement next to the Water Plant.

Item 3: Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of December 2021. Motion to accept the report made by Director Sassin [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of December 2021. Motion to accept the report made by

Item 3: Possible projects include: repair of manholes to curb infiltration, positive closure gate on Olympia (Morris to clean out) and culvert on Olympia to be lined or replaced. [Vote: PASSED (6 Yes, 0 No)] -- Possible projects include: repair of manholes to curb infiltration, positive closure gate on Olympia (Morris to clean out) and culvert on Olympia to be lined or replaced.

Item 4: Budget Report/Income Statement: Debra Lanehart presented the Budget Performance Report showing \$945,524.36 of income through December 2021 or 100.69% of the total income budget of \$939,000.00. The reported expenses for the same period were \$966,470.70 or -- Budget Report/Income Statement: Debra Lanehart presented the Budget Performance Report showing \$945,524.36 of income through December 2021 or 100.69% of the total income budget of \$939,000.00. The reported expenses for the same period were

Item 4: TCEQ Emergency Preparedness Plan: Tabled until February Motion to accept the report made by Director Carroll, seconded by Director Weeks and the vote was unanimous. -- TCEQ Emergency Preparedness Plan: Tabled until February Motion to accept the report made by Director Carroll, seconded by Director Weeks and the vote was unanimous.

Item 4: The City of West Columbia's lawyer is working on the Waste Treatment contract. The current extension expires in February. [Vote: PASSED (6 Yes, 0 No)] -- The City of West Columbia's lawyer is working on the Waste Treatment contract. The current extension expires in February.

Item 5: Director Sauer made the motion to adopt the Revised Drought Contingency Plan. The motion was seconded by Director Carroll and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Director Sauer made the motion to adopt the Revised Drought Contingency Plan. The motion was seconded by Director Carroll and the vote was unanimous.

Item 5: The Sewer Flow analysis report for 3-month period from October 2021 to December 2021: The report indicated and underpayment of \$7,506. [Vote: PASSED (6 Yes, 0 No)] -- The

Sewer Flow analysis report for 3-month period from October 2021 to December 2021: The report indicated and underpayment of \$7,506.

Item 6: Water and Sewer Rate change: Tabled to February. -- Water and Sewer Rate change: Tabled to February.

Item 6: Director Sauer made the motion to accept the resignation of Director Pell effective immediately. The motion was seconded by Director Carroll and the vote was unanimous.

Director Carroll made the motion to appoint Keith Barker to fulfill the term of Direct -- Director Sauer made the motion to accept the resignation of Director Pell effective immediately. The motion was seconded by Director Carroll and the vote was unanimous. Director Carroll made the motion to appoint Keith Barker to fulfill the

Item 7: Motion to approve the minutes from the Budget workshop (December 9) made by Director Carroll, seconded by Director Weeks and the vote was unanimous. Motion to approve the December 15 minutes made by Director Carroll, seconded by Director Weeks and the vot [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the minutes from the Budget workshop (December 9) made by Director Carroll, seconded by Director Weeks and the vote was unanimous. Motion to approve the December 15 minutes made by Director Carroll, seconded by Director We

Item 7: Tax collections for the month of December 2021 was \$776,101.27. Prior period tax collection was \$3,658.83. There was an adjustment to the current tax year for -\$462.86. Motion to approve the December tax collections report made by Director Carroll seconde [Vote: PASSED (6 Yes, 0 No)] -- Tax collections for the month of December 2021 was \$776,101.27. Prior period tax collection was \$3,658.83. There was an adjustment to the current tax year for -\$462.86. Motion to approve the December tax collections report made by Director

Item 8: Debra Lanehart provided list of checks to be approved with \$100,626.47 out of the Operating account and four (4) checks out of Capital Projects Fund for total of \$1,505.00. Motion to approve check list made by Director Carroll, seconded by Director Weeks [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart provided list of checks to be approved with \$100,626.47 out of the Operating account and four (4) checks out of Capital Projects Fund for total of \$1,505.00. Motion to approve check list made by Director Carroll, seconded by

Item A: Public Comments: None -- Public Comments: None

Item B: OPERATOR'S REPORT Bacterial Samples Good Mowed pump stations, levee, North Ditch, and right-of-way to City Flushed fire hydrants Sewer taps-11, Water taps:1 long, 8 short Sewer Inspections: 4 Cleaned storm drains Locate sewer tap on Riveroaks. -- OPERATOR'S REPORT Bacterial Samples Good Mowed pump stations, levee, North Ditch, and right-of-way to City Flushed fire hydrants Sewer taps-11, Water taps:1 long, 8 short Sewer Inspections: 4 Cleaned storm drains Locate sewer ta

Item C: ENGINEER'S REPORT -- ENGINEER'S REPORT

Item D: LEGAL/FINANCIAL -- LEGAL/FINANCIAL

Item E: SECURITY: The purple paint on the posts around the levee has faded and needs to be repainted. -- SECURITY: The purple paint on the posts around the levee has faded and needs to be repainted.

Item F: SEWER AND WATER BILLING AND COLLECTION REPORTS -- SEWER AND WATER BILLING AND

COLLECTION REPORTS

Item G: ADMINISTRATORS REPORT CONT. -- ADMINISTRATORS REPORT CONT.

Item G: ADMINISTRATORS REPORT -- ADMINISTRATORS REPORT

Item I: ADJOURN: There being no other business to come before the Board, Director Sassin made a motion to adjourn at 12:00 am. Director Weeks seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL) -- ADJOURN: There being no other business to come before the Board, Director Sassin made a motion to adjourn at 12:00 am. Director Weeks seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL)

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2022-01-19, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

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