

VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)**Varner Creek Utility District Board Meeting - 2023-12-15**

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2023-12-15

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW

Meeting Session Title	Varner Creek Utility District Board Meeting - 2023-1
Session Classification & Date	REGULAR SESSION 2023-12-15
Total Indexed Docket Items	24 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS

ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Debra Lanehart presented the Cash Balance Reports wit	FINANCE	PASSED (6-0)
1: Write offs of delinquent account: None	FINANCE	PASSED (6-0)
1: Contract Review was deferred to February.	CONTRACTS	PASSED (6-0)
1: Texas Pipeline Easement: No current updates were avai	GENERAL	PASSED (6-0)
1: Monthly maintenance: November 2023 * Bacterial Sample	OPERATIONS	PASSED (6-0)
2: Randall Liska, PE representing Baker & Lawson Enginee	OPERATIONS	PASSED (6-0)
2: The bathroom is not complete in the maintenance barn	OPERATIONS	PASSED (5-1)
3: Ryder & Co. cleared the underbrush from around the oa	GENERAL	PASSED (6-0)
3: Morris Ryder identified Sunset Oaks and Pecan Valley	OPERATIONS	PASSED (5-1)
4: NONE	GENERAL	GENERAL
4: Mr. Ryder reported that no further response on the TC	GENERAL	PASSED (6-0)
4: Debra Lanehart presented the list of checks prepared	FINANCE	PASSED (6-0)
5: Improvements to infrastructure: Consider replacing th	OPERATIONS	PASSED (6-0)
5: Motion to approve the minutes from the November 25, 2	MINUTES	PASSED (6-0)
6: Tax collection report for November 2023 was not prese	FINANCE	PASSED (6-0)
A: Public comments: None	PUBLIC_HEARING	PUBLIC_HEARING
B: OPERATOR'S REPORT CONT. * Long tap: 7 long taps * Sho	OPERATIONS	OPERATIONS
B: OPERATOR'S REPORT	OPERATIONS	OPERATIONS
B: SECURITY REPORT: There have been several reports of v	OPERATIONS	OPERATIONS

D: SEWER AND WATER BILLING AND COLLECTION REPORTS * Bill	FINANCE	PASSED (6-0)
E: ENGINEER'S REPORT.	INFRASTRUCTURE	INFRASTRUCTURE
F: LEGAL/FINANCIAL:	FINANCE	FINANCE
G: ADMINISTRATORS REPORT	GENERAL	GENERAL
H: There being no other business to come before the Boar	GENERAL	GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Debra Lanehart presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of November 2023. Motion to accept the report made by Director Sassin, seconded by Dir [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of November 2023. Motion to accept the report made by Director Sassin,

Item 1: Write offs of delinquent account: None [Vote: PASSED (6 Yes, 0 No)] -- Write offs of delinquent account: None

Item 1: Contract Review was deferred to February. [Vote: PASSED (6 Yes, 0 No)] -- Contract Review was deferred to February.

Item 1: Texas Pipeline Easement: No current updates were available at meeting time. [Vote: PASSED (6 Yes, 0 No)] -- Texas Pipeline Easement: No current updates were available at meeting time.

Item 1: Monthly maintenance: November 2023 * Bacterial Samples Good * Mowed pump stations, levee, North Ditch, and right-of-way to City * Cut cane on West Pump Station Levee and found low area and repaired. * Prepare/plant grass on repaired leak areas. * Pressure [Vote: PASSED (6 Yes, 0 No)] -- Monthly maintenance: November 2023 * Bacterial Samples Good * Mowed pump stations, levee, North Ditch, and right-of-way to City * Cut cane on West Pump Station Levee and found low area and repaired. * Prepare/plant grass on repaired leak ar

Item 2: Randall Liska, PE representing Baker & Lawson Engineering, had provided the Board with drawings of the Levee and Swale at North Ridgewood Court at the last meeting. The drawings indicate the corrections to the installed drainage and the precautions necess [Vote: PASSED (6 Yes, 0 No)] -- Randall Liska, PE representing Baker & Lawson Engineering, had provided the Board with drawings of the Levee and Swale at North Ridgewood Court at the last meeting. The drawings indicate the corrections to the installed drainage and the pre

Item 2: The bathroom is not complete in the maintenance barn with the sheetrock, toilet, and flooring to be completed. [Vote: PASSED (5 Yes, 1 No)] -- The bathroom is not complete in the maintenance barn with the sheetrock, toilet, and flooring to be completed.

Item 3: Ryder & Co. cleared the underbrush from around the oak trees near Marina Park. The property looks better and will be easier to maintain. [Vote: PASSED (6 Yes, 0 No)] -- Ryder & Co. cleared the underbrush from around the oak trees near Marina Park. The property looks better and will be easier to maintain.

Item 3: Morris Ryder identified Sunset Oaks and Pecan Valley as two streets that need the

water lines slip lined. [Vote: PASSED (5 Yes, 1 No)] -- Morris Ryder identified Sunset Oaks and Pecan Valley as two streets that need the water lines slip lined.

Item 4: NONE -- NONE

Item 4: Mr. Ryder reported that no further response on the TCEQ Emergency Action Plan submission has been received. [Vote: PASSED (6 Yes, 0 No)] -- Mr. Ryder reported that no further response on the TCEQ Emergency Action Plan submission has been received.

Item 4: Debra Lanehart presented the list of checks prepared for the November invoices. The checks include Thirty (30) totaling \$151,782.90 from the Operating fund. One check for \$2,186.50 from the Debt Service Fund for the 1st Quarter Appraisal Fees. Motion to p [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the list of checks prepared for the November invoices. The checks include Thirty (30) totaling \$151,782.90 from the Operating fund. One check for \$2,186.50 from the Debt Service Fund for the 1st Quarter Appraisal Fe

Item 5: Improvements to infrastructure: Consider replacing the main water line out of water plant, modernize the control panels for the storm pumps, replace switch panel at the water plant, and adding a generator at the East Pump Station. Director Sassin made the [Vote: PASSED (6 Yes, 0 No)] -- Improvements to infrastructure: Consider replacing the main water line out of water plant, modernize the control panels for the storm pumps, replace switch panel at the water plant, and adding a generator at the East Pump Station. Director

Item 5: Motion to approve the minutes from the November 25, 2023, regular meeting, with the corrections to Directors/Positions in the opening section of the minutes made by Director Sassin, seconded by Director Carroll and the vote was unanimous approval. [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the minutes from the November 25, 2023, regular meeting, with the corrections to Directors/Positions in the opening section of the minutes made by Director Sassin, seconded by Director Carroll and the vote was unanimous ap

Item 6: Tax collection report for November 2023 was not presented, therefore approval was deferred to next month. [Vote: PASSED (6 Yes, 0 No)] -- Tax collection report for November 2023 was not presented, therefore approval was deferred to next month.

Item A: Public comments: None -- Public comments: None

Item B: OPERATOR'S REPORT CONT. * Long tap: 7 long taps * Short taps: * Sewer taps and inspections: 9 taps, 9 inspections. -- OPERATOR'S REPORT CONT. * Long tap: 7 long taps * Short taps: * Sewer taps and inspections: 9 taps, 9 inspections.

Item B: OPERATOR'S REPORT -- OPERATOR'S REPORT

Item B: SECURITY REPORT: There have been several reports of vehicles going over the west levee to the woods. May be time to send out the rules on levee usage. -- SECURITY REPORT: There have been several reports of vehicles going over the west levee to the woods. May be time to send out the rules on levee usage.

Item D: SEWER AND WATER BILLING AND COLLECTION REPORTS * Billing for the month of November 2023 Read dates: 10/1-10/31/23. Pumped: 6,418,000 Consumption 6,361,200 Accountability: 99.11% Water and Sewer Billing: \$61,198.73 # Meters billed: Residential:1, [Vote: PASSED (6 Yes, 0 No)] -- SEWER AND WATER BILLING AND COLLECTION REPORTS * Billing for the month of November 2023 Read dates: 10/1-10/31/23. Pumped: 6,418,000 Consumption 6,361,200 Accountability: 99.11% Water and Sewer Billing: \$61,198.73 # Meters billed:

Item E: ENGINEER'S REPORT. -- ENGINEER'S REPORT.

Item F: LEGAL/FINANCIAL: -- LEGAL/FINANCIAL:

Item G: ADMINISTRATORS REPORT -- ADMINISTRATORS REPORT

Item H: There being no other business to come before the Board, Director Barker made a motion to adjourn at 11:20am. Director Sassin seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL) -- There being no other business to come before the Board, Director Barker made a motion to adjourn at 11:20am. Director Sassin seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL)

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2023-12-15, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

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