

Varner Creek Utility District Board Meeting - 2024-04-15

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2024-04-15

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW	
Meeting Session Title	Varner Creek Utility District Board Meeting - 2024-0
Session Classification & Date	REGULAR SESSION 2024-04-15
Total Indexed Docket Items	20 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS		
ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Write offs of delinquent account: None	FINANCE	FINANCE
1: A motion was made by Director Stubbs to enter into co	CONTRACTS	PASSED (6-0)
1: Tax collection reports for March 2024 was presented.	FINANCE	FINANCE
1: Micheal Bendit presented the Cash Balance Reports wit	FINANCE	PASSED (6-0)
1: No update or action taken on dormant Texas Eastman pi	GENERAL	PASSED (6-0)
2: A motion was made by Director Stubbs to table discuss	GENERAL	PASSED (6-0)
2: Discussion was tabled on the automation of E & W stor	OPERATIONS	OPERATIONS
3: Bid was received for \$128k for Pecan Valley and 3 cul	CONTRACTS	PASSED (6-0)
4: No action needed to be taken for Engineering projects	INFRASTRUCTURE	PASSED (6-0)
4: Micheal Bendit presented the list of checks prepared	FINANCE	PASSED (6-0)
5: A motion was made by Director Stubbs to create a comm	INFRASTRUCTURE	PASSED (6-0)
A: Public comments: None	PUBLIC_HEARING	PUBLIC_HEARING
B: 2023 Financial Audit Presentation Presentation of 202	FINANCE	PASSED (6-0)
B: SECURITY REPORT: A motion was made by Director Sassin	GENERAL	GENERAL
C: OPERATOR'S REPORT * Bacterial samples taken and repai	OPERATIONS	OPERATIONS
D: SEWER AND WATER BILLING AND COLLECTION REPORTS * Bill	FINANCE	FINANCE
E: ENGINEER'S REPORT.	INFRASTRUCTURE	INFRASTRUCTURE
F: LEGAL/FINANCIAL:	FINANCE	FINANCE
G: ADMINISTRATORS REPORT	GENERAL	GENERAL

H: There being no other business to come before the Boar

GENERAL

GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Write offs of delinquent account: None -- Write offs of delinquent account: None

Item 1: A motion was made by Director Stubbs to enter into contract with Hilltop Securities Arbitrage Rebate Compliance Services Agreement and was seconded by Director Sassin and the vote was unanimously approved 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Director Stubbs to enter into contract with Hilltop Securities Arbitrage Rebate Compliance Services Agreement and was seconded by Director Sassin and the vote was unanimously approved 5-0.

Item 1: Tax collection reports for March 2024 was presented. -- Tax collection reports for March 2024 was presented.

Item 1: Micheal Bendit presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of March 2024. Motion to accept the report made by Director Sassin, seconded by Direct [Vote: PASSED (6 Yes, 0 No)] -- Micheal Bendit presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of March 2024. Motion to accept the report made by Director Sassin, sec

Item 1: No update or action taken on dormant Texas Eastman pipeline easement [Vote: PASSED (6 Yes, 0 No)] -- No update or action taken on dormant Texas Eastman pipeline easement

Item 2: A motion was made by Director Stubbs to table discussion regarding Ridgewood ct issue until legal can evaluate and was seconded by Director Sassin and the vote was unanimously approved 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Director Stubbs to table discussion regarding Ridgewood ct issue until legal can evaluate and was seconded by Director Sassin and the vote was unanimously approved 5-0.

Item 2: Discussion was tabled on the automation of E & W storm water pumps. -- Discussion was tabled on the automation of E & W storm water pumps.

Item 3: Bid was received for \$128k for Pecan Valley and 3 cul-de-sac project and a motion was made by Director Stubbs to approve District Engineer to get two (2) more bids and the motion was seconded by Director Sassin- the vote was unanimously approved 5-0. [Vote: PASSED (6 Yes, 0 No)] -- Bid was received for \$128k for Pecan Valley and 3 cul-de-sac project and a motion was made by Director Stubbs to approve District Engineer to get two (2) more bids and the motion was seconded by Director Sassin- the vote was unanimously app

Item 4: No action needed to be taken for Engineering projects/issues at this time [Vote: PASSED (6 Yes, 0 No)] -- No action needed to be taken for Engineering projects/issues at this time

Item 4: Micheal Bendit presented the list of checks prepared for the March 2024 invoices. The checks totaling \$130,184.75 from the Operating fund. Motion to pay the bills made by Director Stubbs, seconded by Director Weeks and the vote was unanimous approval. [Vote: PASSED (6 Yes, 0 No)] -- Micheal Bendit presented the list of checks prepared for the March 2024 invoices. The checks totaling \$130,184.75 from the Operating fund. Motion to pay the bills made by Director Stubbs, seconded by Director Weeks and the vote was unanimou

Item 5: A motion was made by Director Stubbs to create a committee to work with Engineer to create action plan for TCEQ required Lead and Copper pipe inventory per TCEQ 20943 due October 16,2024 and was seconded by Director Carroll. The committee will be: Director [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Director Stubbs to create a committee to work with Engineer to create action plan for TCEQ required Lead and Copper pipe inventory per TCEQ 20943 due October 16,2024 and was seconded by Director Carroll. The committee wi

Item A: Public comments: None -- Public comments: None

Item B: 2023 Financial Audit Presentation Presentation of 2023 Financial Audit by Wade Whitlow of KM&L. A motion was made by Beck Carroll to table a vote on approval of Audit until revisions can be made, and was seconded by Ray Weeks and the vote was unanimously [Vote: PASSED (6 Yes, 0 No)] -- 2023 Financial Audit Presentation Presentation of 2023 Financial Audit by Wade Whitlow of KM&L. A motion was made by Beck Carroll to table a vote on approval of Audit until revisions can be made, and was seconded by Ray Weeks and the vote w

Item B: SECURITY REPORT: A motion was made by Director Sassin to accept the security report, which was Seconded by Director Weeks and the vote was unanimous 5-0. -- SECURITY REPORT: A motion was made by Director Sassin to accept the security report, which was Seconded by Director Weeks and the vote was unanimous 5-0.

Item C: OPERATOR'S REPORT * Bacterial samples taken and repairs were made to phosphate injector line at well#2. * Maintenance to levees - mowing awed killer and trimming of trees. -- OPERATOR'S REPORT * Bacterial samples taken and repairs were made to phosphate injector line at well#2. * Maintenance to levees - mowing awed killer and trimming of trees.

Item D: SEWER AND WATER BILLING AND COLLECTION REPORTS * Billing for the month of March 2024 Read dates: 2/1/24-2/28/24. Pumped: 6,562,000 Consumption 5,895,600 Accountability: 89.84% Water and Sewer Billing: \$58,429.26 # Meters billed: Residential:1,15 -- SEWER AND WATER BILLING AND COLLECTION REPORTS * Billing for the month of March 2024 Read dates: 2/1/24-2/28/24. Pumped: 6,562,000 Consumption 5,895,600 Accountability: 89.84% Water and Sewer Billing: \$58,429.26 # Meters billed: R

Item E: ENGINEER'S REPORT. -- ENGINEER'S REPORT.

Item F: LEGAL/FINANCIAL: -- LEGAL/FINANCIAL:

Item G: ADMINISTRATORS REPORT -- ADMINISTRATORS REPORT

Item H: There being no other business to come before the Board, Director Sassin made a motion to adjourn at 11:42 am. Director Stubbs seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL) -- There being no other business to come before the Board, Director Sassin made a motion to adjourn at 11:42 am. Director Stubbs seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL)

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2024-04-15, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

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