

VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)

Varner Creek Utility District Board Meeting - 2025-03-19

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2025-03-19

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW	
Meeting Session Title	Varner Creek Utility District Board Meeting - 2025-0
Session Classification & Date	REGULAR SESSION 2025-03-19
Total Indexed Docket Items	21 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS		
ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Micheal Bendit presented the Cash Balance Reports wit	FINANCE	PASSED (6-0)
1: A motion was made by Becky Carroll and seconded by Jo	OPERATIONS	PASSED (6-0)
1: City making progress on Sewer Contract review	OPERATIONS	PASSED (6-0)
1: Pecan Valley project - Project completed with small a	GENERAL	GENERAL
1: Operator's Monthly report * Bacterial samples taken -	OPERATIONS	PASSED (6-0)
2: 12" water line at water plant- B&L reported that bid	OPERATIONS	OPERATIONS
2: David Neal of Neil Technical Services presented multi	OPERATIONS	PASSED (6-0)
2: Budget Report/Income Statement: Motion to accept the	FINANCE	PASSED (6-0)
3: Micheal Bendit presented the list of checks prepared	FINANCE	PASSED (6-0)
3: River Valley cul-de-sac to be completed after Pecan V	OPERATIONS	OPERATIONS
3: Other Engineering Issues- Steve Matula from Baker Law	OPERATIONS	PASSED (6-0)
4: A motion was made by Beck Carroll and seconded by Mar	MINUTES	PASSED (6-0)
5: A motion was made by Jody Tielke and seconded by Beck	FINANCE	PASSED (6-0)
A: Public comments: None.	PUBLIC_HEARING	PUBLIC_HEARING
B: 2024 Financial Audit- Jorden Rollins of KM&L presente	FINANCE	PASSED (6-0)
C: OPERATOR'S and SECURITY REPORT	OPERATIONS	OPERATIONS
D: Sewer and water billing and collection reports	OPERATIONS	OPERATIONS
E: Engineer's Report	INFRASTRUCTURE	INFRASTRUCTURE
F: LEGAL/FINANCIAL:	FINANCE	FINANCE

G: ADMINISTRATORS REPORT	GENERAL	GENERAL
H: There being no other business to come before the Boar	GENERAL	GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Micheal Bendit presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of February 2025. Motion to accept the report made by Becky Carroll, seconded by Jody [Vote: PASSED (6 Yes, 0 No)] -- Micheal Bendit presented the Cash Balance Reports with the transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of February 2025. Motion to accept the report made by Becky Carroll, se

Item 1: A motion was made by Becky Carroll and seconded by Jody Tielke to approve the cut-off date of 03/24/25 and the overall Sewer and Water billing report and the vote passed unanimously 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Becky Carroll and seconded by Jody Tielke to approve the cut- off date of 03/24/25 and the overall Sewer and Water billing report and the vote passed unanimously 5-0.

Item 1: City making progress on Sewer Contract review [Vote: PASSED (6 Yes, 0 No)] -- City making progress on Sewer Contract review

Item 1: Pecan Valley project - Project completed with small amount of site cleanup needed. -- Pecan Valley project - Project completed with small amount of site cleanup needed.

Item 1: Operator's Monthly report * Bacterial samples taken - all samples good. * Levy Inspection - no issues with levy * 3 fire hydrants replaced * Met with WBCDD#11 contractor to continue Varner Creek cleanup * Changed endpoints on unresponsive meters. [Vote: PASSED (6 Yes, 0 No)] -- Operator's Monthly report * Bacterial samples taken - all samples good. * Levy Inspection - no issues with levy * 3 fire hydrants replaced * Met with WBCDD#11 contractor to continue Varner Creek cleanup * Changed endpoints on unresponsive m

Item 2: 12" water line at water plant- B&L reported that bid documents are near completion as plans are now complete. -- 12" water line at water plant- B&L reported that bid documents are near completion as plans are now complete.

Item 2: David Neal of Neil Technical Services presented multiple options to the board on needed system upgrades to the water plant. After discussion and presentation by NTS, Jim Stubbs made the motion to approve the proposal of Neil Technical Services to make nec [Vote: PASSED (6 Yes, 0 No)] -- David Neal of Neil Technical Services presented multiple options to the board on needed system upgrades to the water plant. After discussion and presentation by NTS, Jim Stubbs made the motion to approve the proposal of Neil Technical Servi

Item 2: Budget Report/Income Statement: Motion to accept the P&L and Budget, made by Jody Tielke and seconded by Mark Hopkins. The vote was unanimously approved 5-0. [Vote: PASSED (6 Yes, 0 No)] -- Budget Report/Income Statement: Motion to accept the P&L and Budget, made by Jody Tielke and seconded by Mark Hopkins. The vote was unanimously approved 5-0.

Item 3: Micheal Bendit presented the list of checks prepared for the March 2025 invoices. The checks total \$158,793.60 from the Operating fund and \$2,386.75 from Debt Service Fund and \$14,380.00 from Capital Projects Fund. Motion to pay the bills made by Becky Ca [Vote:

PASSED (6 Yes, 0 No)] -- Micheal Bendit presented the list of checks prepared for the March 2025 invoices. The checks total \$158,793.60 from the Operating fund and \$2,386.75 from Debt Service Fund and \$14,380.00 from Capital Projects Fund. Motion to pay the bills m

Item 3: River Valley cul-de-sac to be completed after Pecan Valley project completion. Mark Hopkins made the motion to accept the Operators Report and was seconded by Jody Tielke. The vote passed unanimously 5-0. -- River Valley cul-de-sac to be completed after Pecan Valley project completion. Mark Hopkins made the motion to accept the Operators Report and was seconded by Jody Tielke. The vote passed unanimously 5-0.

Item 3: Other Engineering Issues- Steve Matula from Baker Lawson presented the board with a proposal to replace the Booster Pump #4 (motor and pump) needed for 12" water line project- Jim Stubbs motioned to use Felder Water Well Service to replace the pump and mo [Vote: PASSED (6 Yes, 0 No)] -- Other Engineering Issues- Steve Matula from Baker Lawson presented the board with a proposal to replace the Booster Pump #4 (motor and pump) needed for 12" water line project- Jim Stubbs motioned to use Felder Water Well Service to replace

Item 4: A motion was made by Beck Carroll and seconded by Mark Hopkins to approve Meeting minutes from 02/19/25. The vote passed unanimously 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Beck Carroll and seconded by Mark Hopkins to approve Meeting minutes from 02/19/25. The vote passed unanimously 5-0.

Item 5: A motion was made by Jody Tielke and seconded by Beck Carroll to approve tax assessor report for February 2025. The vote passed unanimously 5-0. [Vote: PASSED (6 Yes, 0 No)] -- A motion was made by Jody Tielke and seconded by Beck Carroll to approve tax assessor report for February 2025. The vote passed unanimously 5-0.

Item A: Public comments: None. -- Public comments: None.

Item B: 2024 Financial Audit- Jordan Rollins of KM&L presented the 2024 Financial Audit for the District. The audit was presented as a "clean audit" of District Finances and accounting practices and a motion was made by Becky Carroll to accept the audit as presen [Vote: PASSED (6 Yes, 0 No)] -- 2024 Financial Audit- Jordan Rollins of KM&L presented the 2024 Financial Audit for the District. The audit was presented as a "clean audit" of District Finances and accounting practices and a motion was made by Becky Carroll to accept the

Item C: OPERATOR'S and SECURITY REPORT -- OPERATOR'S and SECURITY REPORT

Item D: Sewer and water billing and collection reports -- Sewer and water billing and collection reports

Item E: Engineer's Report -- Engineer's Report

Item F: LEGAL/FINANCIAL: -- LEGAL/FINANCIAL:

Item G: ADMINISTRATORS REPORT -- ADMINISTRATORS REPORT

Item H: There being no other business to come before the Board, Keith Barker made a motion to adjourn at 11:56 AM. Jody Tielke seconded the motion and the vote was unanimous 5-0. Micheal Bendit District Administrator (SEAL) -- There being no other business to come before the Board, Keith Barker made a motion to adjourn at 11:56 AM. Jody Tielke seconded the motion and the vote was unanimous 5-0. Micheal Bendit District Administrator (SEAL)

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2025-03-19, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

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