

VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)**Varner Creek Utility District Board Meeting - 2022-09-15**

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2022-09-15

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW

Meeting Session Title	Varner Creek Utility District Board Meeting - 2022-0
Session Classification & Date	REGULAR SESSION 2022-09-15
Total Indexed Docket Items	29 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS

ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Monthly maintenance * Bacterial Samples Good * Mowed	OPERATIONS	PASSED (6-0)
1: Public Comments: None.	PUBLIC_HEARING	PASSED (6-0)
1: Billing for the month of August 2022 Read dates:7/1-7	FINANCE	PASSED (6-0)
1: There were \$30.00 in payments made in August on the r	CONTRACTS	PASSED (6-0)
1: Water lines issues need to be identified. Pecan Valle	OPERATIONS	PASSED (6-0)
2: Write offs of delinquent account: NONE	FINANCE	PASSED (6-0)
2: Adjourn public hearing at 9:35am.	PUBLIC_HEARING	PASSED (6-0)
2: Debra Lanehart presented the Cash Balances report rev	FINANCE	PASSED (6-0)
2: The regulators have been ordered. The gas supply line	GENERAL	PASSED (6-0)
2: There are 5 of the sanitary sewer manholes that have	OPERATIONS	PASSED (6-0)
3: TCEQ Letter and packet needs letter from Bookkeeper f	FINANCE	PASSED (5-1)
3: The resident at the corner of Freeman and Riverside i	GENERAL	PASSED (6-0)
3: Director Sassin provided the Directors with an analys	FINANCE	PASSED (6-0)
4: The water meter endpoints are being damaged by the co	OPERATIONS	PASSED (6-0)
4: Texas Pipeline Easement: Allan Sassin met with Wes Gr	GENERAL	PASSED (6-0)
5: Motion to approve the minutes from the August 17, 202	MINUTES	PASSED (6-0)
6: Tax collections for the month of August 2022 were \$4,	FINANCE	PASSED (6-0)
A: Public Hearing: Meeting called to order at 9:30am.	PUBLIC_HEARING	PASSED (6-0)
B: Public comments: None	PUBLIC_HEARING	PUBLIC_HEARING

C: OPERATOR'S REPORT CONT. * Power outage at water plant	OPERATIONS	OPERATIONS
C: OPERATOR'S REPORT	OPERATIONS	OPERATIONS
D: ENGINEER'S REPORT	INFRASTRUCTURE	INFRASTRUCTURE
E: LEGAL/FINANCIAL: Motion to adopt the Resolution Adopt	FINANCE	PASSED (6-0)
E: LEGAL/FINANCIAL CONT. vote was unanimous approval. Mo	FINANCE	PASSED (6-0)
F: SECURITY: NONE	GENERAL	GENERAL
G: SEWER AND WATER BILLING AND COLLECTION REPORTS	OPERATIONS	OPERATIONS
H: ADMINISTRATORS REPORT CONT. 3 Budget Report/Income St	FINANCE	PASSED (6-0)
H: ADMINISTRATORS REPORT	GENERAL	GENERAL
I: ADJOURN: There being no other business to come before	GENERAL	GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Monthly maintenance * Bacterial Samples Good * Mowed pump stations, levee, North Ditch, and right-of-way to City * Use weed eater on manholes and hydrants * Repaired water main leaks: Riverside, Shalmar, guard gate, Twin Lakes East, Green Meadows, Canterb [Vote: PASSED (6 Yes, 0 No)] -- Monthly maintenance * Bacterial Samples Good * Mowed pump stations, levee, North Ditch, and right-of-way to City * Use weed eater on manholes and hydrants * Repaired water main leaks: Riverside, Shalmar, guard gate, Twin Lakes East, Green M

Item 1: Public Comments: None. [Vote: PASSED (6 Yes, 0 No)] -- Public Comments: None.

Item 1: Billing for the month of August 2022 Read dates:7/1-7/31/22. Pumped: 11,999,000 Consumption 9,765,800 Accountability: 81.39% Water and Sewer Billing: \$77,624.12 # Meters billed: Residential:1,076, Builder (no sewer) 74, Sprinkler (no sewer) 7, Meter Off r [Vote: PASSED (6 Yes, 0 No)] -- Billing for the month of August 2022 Read dates:7/1-7/31/22. Pumped: 11,999,000 Consumption 9,765,800 Accountability: 81.39% Water and Sewer Billing: \$77,624.12 # Meters billed: Residential:1,076, Builder (no sewer) 74, Sprinkler (no sewer)

Item 1: There were \$30.00 in payments made in August on the remaining standby balance. [Vote: PASSED (6 Yes, 0 No)] -- There were \$30.00 in payments made in August on the remaining standby balance.

Item 1: Water lines issues need to be identified. Pecan Valley and Twin Lakes have many repaired sections. [Vote: PASSED (6 Yes, 0 No)] -- Water lines issues need to be identified. Pecan Valley and Twin Lakes have many repaired sections.

Item 2: Write offs of delinquent account: NONE [Vote: PASSED (6 Yes, 0 No)] -- Write offs of delinquent account: NONE

Item 2: Adjourn public hearing at 9:35am. [Vote: PASSED (6 Yes, 0 No)] -- Adjourn public hearing at 9:35am.

Item 2: Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of August 2022. Motion to accept the report made by Director Carroll, [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the Cash Balances report reviewing

account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of August 2022. Motion to accept the report made by Di

Item 2: The regulators have been ordered. The gas supply lines need replacing. [Vote: PASSED (6 Yes, 0 No)] -- The regulators have been ordered. The gas supply lines need replacing.

Item 2: There are 5 of the sanitary sewer manholes that have damage to the rings and covers. There would be an additional \$7,500.00 to rehabilitate the damaged rings and covers. Motion by Director Weeks to approve the additional cost to rehabilitate the rings and [Vote: PASSED (6 Yes, 0 No)] -- There are 5 of the sanitary sewer manholes that have damage to the rings and covers. There would be an additional \$7,500.00 to rehabilitate the damaged rings and covers. Motion by Director Weeks to approve the additional cost to rehabilitate

Item 3: TCEQ Letter and packet needs letter from Bookkeeper for the change of use of Bond Funds. [Vote: PASSED (5 Yes, 1 No)] -- TCEQ Letter and packet needs letter from Bookkeeper for the change of use of Bond Funds.

Item 3: The resident at the corner of Freeman and Riverside is having a survey done. He will move the fence after the survey. [Vote: PASSED (6 Yes, 0 No)] -- The resident at the corner of Freeman and Riverside is having a survey done. He will move the fence after the survey.

Item 3: Director Sassin provided the Directors with an analysis of the delinquent water accounts and payment history. [Vote: PASSED (6 Yes, 0 No)] -- Director Sassin provided the Directors with an analysis of the delinquent water accounts and payment history.

Item 4: The water meter endpoints are being damaged by the contractors during construction. The district is absorbing the cost of replacement. Motion by Director Carroll to approve the back charging of the cost to the builder. The motion was seconded by Director [Vote: PASSED (6 Yes, 0 No)] -- The water meter endpoints are being damaged by the contractors during construction. The district is absorbing the cost of replacement. Motion by Director Carroll to approve the back charging of the cost to the builder. The motion was second

Item 4: Texas Pipeline Easement: Allan Sassin met with Wes Griggs on August 31, 2022. The cost for the research would be \$10,000.00. Mr. Griggs would require a \$5,000.00 retainer. Motion to table made by Director Carroll, seconded by Director Weeks and the vote was [Vote: PASSED (6 Yes, 0 No)] -- Texas Pipeline Easement: Allan Sassin met with Wes Griggs on August 31, 2022. The cost for the research would be \$10,000.00. Mr. Griggs would require a \$5,000.00 retainer. Motion to table made by Director Carroll, seconded by Director Weeks

Item 5: Motion to approve the minutes from the August 17, 2022, Regular Meeting with the following corrections: Page 2, Section C, Number 1 Project in progress Page 3, Section F, Number 2 Motion to write off accumulated billing at the CL Hotel from the period after [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the minutes from the August 17, 2022, Regular Meeting with the following corrections: Page 2, Section C, Number 1 Project in progress Page 3, Section F, Number 2 Motion to write off accumulated billing at the CL Hotel from

Item 6: Tax collections for the month of August 2022 were \$4,304.75. There were no adjustments. Motion to approve the August tax collections report made by Director Carroll seconded by Director Weeks and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Tax collections for the month of August 2022 were \$4,304.75. There were no adjustments. Motion to approve the August tax collections report made by Director Carroll seconded by Director Weeks and the vote was unanimous.

Item A: Public Hearing: Meeting called to order at 9:30am. [Vote: PASSED (6 Yes, 0 No)] --

Public Hearing: Meeting called to order at 9:30am.

Item B: Public comments: None -- Public comments: None

Item C: OPERATOR'S REPORT CONT. * Power outage at water plant on 8/13. * Replaced battery and changed oil at pump station. * Repaired water service line 126 Pleasant Valley * Installed pumps at lift station. -- OPERATOR'S REPORT CONT. * Power outage at water plant on 8/13. * Replaced battery and changed oil at pump station. * Repaired water service line 126 Pleasant Valley * Installed pumps at lift station.

Item C: OPERATOR'S REPORT -- OPERATOR'S REPORT

Item D: ENGINEER'S REPORT -- ENGINEER'S REPORT

Item E: LEGAL/FINANCIAL: Motion to adopt the Resolution Adopting the tax rate at \$0.38/100 for Debt Service and \$0.10/100 for Maintenance Tax made by Director Carroll, seconded by Director Weeks and the [Vote: PASSED (6 Yes, 0 No)] -- LEGAL/FINANCIAL: Motion to adopt the Resolution Adopting the tax rate at \$0.38/100 for Debt Service and \$0.10/100 for Maintenance Tax made by Director Carroll, seconded by Director Weeks and the

Item E: LEGAL/FINANCIAL CONT. vote was unanimous approval. Motion to adopt the Order Levying Taxes and the filing of the Amended Information form made by Director Carroll and seconded by Director Weeks and the vote was unanimous approval. [Vote: PASSED (6 Yes, 0 No)] -- LEGAL/FINANCIAL CONT. vote was unanimous approval. Motion to adopt the Order Levying Taxes and the filing of the Amended Information form made by Director Carroll and seconded by Director Weeks and the vote was unanimous approval.

Item F: SECURITY: NONE -- SECURITY: NONE

Item G: SEWER AND WATER BILLING AND COLLECTION REPORTS -- SEWER AND WATER BILLING AND COLLECTION REPORTS

Item H: ADMINISTRATORS REPORT CONT. 3 Budget Report/Income Statement: Debra Lanehart presented the Budget Performance Report showing \$719,447.29 of income through August 2022 or 66.28% of the total income budget of \$1,085,500.00. The reported expenses for the sam [Vote: PASSED (6 Yes, 0 No)] -- ADMINISTRATORS REPORT CONT. 3 Budget Report/Income Statement: Debra Lanehart presented the Budget Performance Report showing \$719,447.29 of income through August 2022 or 66.28% of the total income budget of \$1,085,500.00. The reported expen

Item H: ADMINISTRATORS REPORT -- ADMINISTRATORS REPORT

Item I: ADJOURN: There being no other business to come before the Board, Director Sassin made a motion to adjourn at 11:45am. Director Carroll seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL) -- ADJOURN: There being no other business to come before the Board, Director Sassin made a motion to adjourn at 11:45am. Director Carroll seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL)

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2022-09-15, compiled pursuant to the

Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

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