

VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)**Varner Creek Utility District Board Meeting - 2023-04-15**

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2023-04-15

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW

Meeting Session Title	Varner Creek Utility District Board Meeting - 2023-0
Session Classification & Date	REGULAR SESSION 2023-04-15
Total Indexed Docket Items	27 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS

ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Monthly maintenance * Bacterial Samples Good * Mowed	OPERATIONS	PASSED (6-0)
1: Miguel Saucedo from Baker and Lawson Engineering sugg	OPERATIONS	PASSED (6-0)
1: There was no report for standby in March on the remai	GENERAL	PASSED (6-0)
1: No news on the status of the West Columbia Wastewater	OPERATIONS	PASSED (6-0)
1: Billing for the month of March 2023 Read dates: 02/01	GENERAL	PASSED (6-0)
2: The response letter has been resubmitted for \$71,770.	GENERAL	PASSED (6-0)
2: Write offs of delinquent account: NONE	FINANCE	PASSED (4-2)
2: Discussion under Engineer Report	INFRASTRUCTURE	PASSED (6-0)
2: The Columbia Lakes HOA is working through some title	OPERATIONS	PASSED (6-0)
2: Debra Lanehart presented the Cash Balances report rev	FINANCE	PASSED (6-0)
3: Backup for the boosters at well #1: District has redu	GENERAL	PASSED (6-0)
3: Feral Hog Eradicator from Brazoria County has met wit	GENERAL	PASSED (4-2)
4: Debra Lanehart presented the list of checks prepared	FINANCE	PASSED (6-0)
4: Texas Pipeline Easement: No updates.	GENERAL	GENERAL
5: The 5-year desk review of the CL National Inventory o	GENERAL	PASSED (6-0)
5: Motion to approve the minutes from the March 15, 2023	MINUTES	PASSED (6-0)
6: LONO (Letter of No Objection) for Sunset Oaks/Freeman	GENERAL	PASSED (6-0)
6: Tax collections for the month of March 2023 were \$23,	FINANCE	PASSED (6-0)
A: Public comments: None 2022 Audit presentation was giv	FINANCE	FINANCE

B: OPERATOR'S REPORT	OPERATIONS	OPERATIONS
B: OPERATOR'S REPORT CONT. * Install sewer taps: 6 taps	OPERATIONS	OPERATIONS
C: SECURITY REPORT: No problems noted.	GENERAL	GENERAL
D: SEWER AND WATER BILLING AND COLLECTION REPORTS	OPERATIONS	OPERATIONS
E: ENGINEER'S REPORT.	INFRASTRUCTURE	INFRASTRUCTURE
F: LEGAL/FINANCIAL:	FINANCE	FINANCE
G: ADMINISTRATORS REPORT	GENERAL	GENERAL
I: ADJOURN: There being no other business to come before	GENERAL	GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Monthly maintenance * Bacterial Samples Good * Mowed pump stations, levee, North Ditch, and right-of-way to City * Use weed eater on manholes and hydrants. * Repair meter leak 2263 Lake Forrest * Meter leak 320 N. Amherst, Twin Lakes West * Install water [Vote: PASSED (6 Yes, 0 No)] -- Monthly maintenance * Bacterial Samples Good * Mowed pump stations, levee, North Ditch, and right-of-way to City * Use weed eater on manholes and hydrants. * Repair meter leak 2263 Lake Forrest * Meter leak 320 N. Amherst, Twin Lakes West *

Item 1: Miguel Saucedo from Baker and Lawson Engineering suggested the District consider replacing the main line from the water plant. May be able to run a parallel line to the main water line and tap in to minimize the amount of time the water would need to be t [Vote: PASSED (6 Yes, 0 No)] -- Miguel Saucedo from Baker and Lawson Engineering suggested the District consider replacing the main line from the water plant. May be able to run a parallel line to the main water line and tap in to minimize the amount of time the water wou

Item 1: There was no report for standby in March on the remaining balances. [Vote: PASSED (6 Yes, 0 No)] -- There was no report for standby in March on the remaining balances.

Item 1: No news on the status of the West Columbia Wastewater Treatment. [Vote: PASSED (6 Yes, 0 No)] -- No news on the status of the West Columbia Wastewater Treatment.

Item 1: Billing for the month of March 2023 Read dates: 02/01-02/28/23. Pumped: 5,149,000 Consumption 4,666,0 00 [Vote: PASSED (6 Yes, 0 No)] -- Billing for the month of March 2023 Read dates: 02/01-02/28/23. Pumped: 5,149,000 Consumption 4,666,0 00

Item 2: The response letter has been resubmitted for \$71,770.00 to TCEQ. As of the meeting day no decision has been received from TCEQ. [Vote: PASSED (6 Yes, 0 No)] -- The response letter has been resubmitted for \$71,770.00 to TCEQ. As of the meeting day no decision has been received from TCEQ.

Item 2: Write offs of delinquent account: NONE [Vote: PASSED (4 Yes, 2 No)] -- Write offs of delinquent account: NONE

Item 2: Discussion under Engineer Report [Vote: PASSED (6 Yes, 0 No)] -- Discussion under Engineer Report

Item 2: The Columbia Lakes HOA is working through some title policy issues with the lawyer and title company underwriters but is proceeding. Director Carroll made the motion to accept

the Operator's Report. The motion was seconded by Director Weeks and the vote was [Vote: PASSED (6 Yes, 0 No)] -- The Columbia Lakes HOA is working through some title policy issues with the lawyer and title company underwriters but is proceeding. Director Carroll made the motion to accept the Operator's Report. The motion was seconded by Director Weeks

Item 2: Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of March 2023. Motion to accept the report made by Director Sauer, se [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of March 2023. Motion to accept the report made by Dir

Item 3: Backup for the boosters at well #1: District has redundant systems for backups. [Vote: PASSED (6 Yes, 0 No)] -- Backup for the boosters at well #1: District has redundant systems for backups.

Item 3: Feral Hog Eradicator from Brazoria County has met with Ben to discuss the State/County policy on feral hogs. . [Vote: PASSED (4 Yes, 2 No)] -- Feral Hog Eradicator from Brazoria County has met with Ben to discuss the State/County policy on feral hogs. .

Item 4: Debra Lanehart presented the list of checks prepared for the March invoices. The checks include twenty-six (26) totaling \$129,956.85 from the Operating funds. Motion to pay the bills made by Director Carroll seconded by Director Weeks and the vote was una [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the list of checks prepared for the March invoices. The checks include twenty-six (26) totaling \$129,956.85 from the Operating funds. Motion to pay the bills made by Director Carroll seconded by Director Weeks and t

Item 4: Texas Pipeline Easement: No updates. -- Texas Pipeline Easement: No updates.

Item 5: The 5-year desk review of the CL National Inventory of Dams Emergency Action Plan will be held at the offices of Baker & Lawson, April 20, 2023, at 10am. [Vote: PASSED (6 Yes, 0 No)] -- The 5-year desk review of the CL National Inventory of Dams Emergency Action Plan will be held at the offices of Baker & Lawson, April 20, 2023, at 10am.

Item 5: Motion to approve the minutes from the March 15, 2023, Regular Meeting made by Director Carroll, seconded by Director Sauer and the vote was unanimous approval. [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the minutes from the March 15, 2023, Regular Meeting made by Director Carroll, seconded by Director Sauer and the vote was unanimous approval.

Item 6: LONO (Letter of No Objection) for Sunset Oaks/Freeman Boulevard to be re-platted as a residential lot (currently a reserve property). Consideration tabled for further review. Motion to accept the report made by Director Sauer, seconded by Director Carroll [Vote: PASSED (6 Yes, 0 No)] -- LONO (Letter of No Objection) for Sunset Oaks/Freeman Boulevard to be re-platted as a residential lot (currently a reserve property). Consideration tabled for further review. Motion to accept the report made by Director Sauer, seconded by D

Item 6: Tax collections for the month of March 2023 were \$23,660.69. There was a negative (\$48.00) adjustment in March. Motion to approve the March tax collections report made by Director Carroll seconded by Director Weeks and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Tax collections for the month of March 2023 were \$23,660.69. There was a negative (\$48.00) adjustment in March. Motion to approve the March tax collections report

made by Director Carroll seconded by Director Weeks and the vote was unanimous

Item A: Public comments: None 2022 Audit presentation was given by Jordan Rollins from KM&L CPA firm. District received an unmodified opinion that the "financial statements (for year ended December 31, 2022) present fairly, in all material respects, the respective -- Public comments: None 2022 Audit presentation was given by Jordan Rollins from KM&L CPA firm. District received an unmodified opinion that the "financial statements (for year ended December 31, 2022) present fairly, in all material respects

Item B: OPERATOR'S REPORT -- OPERATOR'S REPORT

Item B: OPERATOR'S REPORT CONT. * Install sewer taps: 6 taps and 10 sewer inspections. * Replace saddle & U-branch at 326 S. Amherst. * Repaired sewer stacks at 216 Woodhaven * Repaired fire hydrant leak on Green Meadows * Well #2- Chlorine too high- flushed tank -- OPERATOR'S REPORT CONT. * Install sewer taps: 6 taps and 10 sewer inspections. * Replace saddle & U-branch at 326 S. Amherst. * Repaired sewer stacks at 216 Woodhaven * Repaired fire hydrant leak on Green Meadows * Well #2- Chlorine too high

Item C: SECURITY REPORT: No problems noted. -- SECURITY REPORT: No problems noted.

Item D: SEWER AND WATER BILLING AND COLLECTION REPORTS -- SEWER AND WATER BILLING AND COLLECTION REPORTS

Item E: ENGINEER'S REPORT. -- ENGINEER'S REPORT.

Item F: LEGAL/FINANCIAL: -- LEGAL/FINANCIAL:

Item G: ADMINISTRATORS REPORT -- ADMINISTRATORS REPORT

Item I: ADJOURN: There being no other business to come before the Board, Director Sassin made a motion to adjourn at 11:06 am. Director Sauer seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL) -- ADJOURN: There being no other business to come before the Board, Director Sassin made a motion to adjourn at 11:06 am. Director Sauer seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL)

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2023-04-15, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

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