

VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)**Varner Creek Utility District Board Meeting - 2022-02-16**

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2022-02-16

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW

Meeting Session Title	Varner Creek Utility District Board Meeting - 2022-0
Session Classification & Date	REGULAR SESSION 2022-02-16
Total Indexed Docket Items	32 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS

ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Motion to Ratify and approve Order Calling Election f	GENERAL	PASSED (6-0)
1: There were no payments made in January on the remaini	CONTRACTS	PASSED (6-0)
1: Billing for the month of January 2022: Read dates: 12	FINANCE	PASSED (6-0)
1: Monthly maintenance Bacterial Samples Good Mowed	OPERATIONS	PASSED (6-0)
2: Superior Fence has installed the fence at Well #2.	GENERAL	PASSED (6-0)
2: Motion to file liens on any property with delinquent	GENERAL	PASSED (4-2)
2: The motion was made to retain the composition of the	GENERAL	PASSED (5-1)
2: No action on write offs of delinquent account.	FINANCE	PASSED (6-0)
3: Turnarounds: Completed filling in dirt at end of Nort	OPERATIONS	PASSED (6-0)
3: Debra Lanehart presented the Cash Balances report rev	FINANCE	PASSED (6-0)
3: Director Carroll made the motion to authorize the cha	FINANCE	PASSED (6-0)
3: Project to seal sanitary sewer utility access holes t	OPERATIONS	PASSED (5-1)
3: Motion to approve the seventh supplement to Waste Dis	CONTRACTS	PASSED (6-0)
4: Budget Report/Income Statement: Debra Lanehart presen	FINANCE	FINANCE
4: Motion to approve the Resolution Concerning Tax Colle	FINANCE	PASSED (6-0)
4: TCEQ Emergency Preparedness Plan: The EPP plan is in	OPERATIONS	OPERATIONS
5: Motion to approve the Resolution Providing for Additi	FINANCE	PASSED (6-0)
5: Water and Sewer Rate change: Deferred.	OPERATIONS	OPERATIONS
6: Motion to approve the Resolution Concerning Exemption	FINANCE	PASSED (6-0)

6: Motion to approve the minutes from the January 19, 20	MINUTES	PASSED (6-0)
7: Tax collections for the month of January 2022 was \$20	FINANCE	PASSED (6-0)
8: Debra Lanehart provided list of checks to be approved	FINANCE	PASSED (6-0)
A: Public Comments: None	PUBLIC_HEARING	PUBLIC_HEARING
B: Appointment of new Director:	GENERAL	GENERAL
C: OPERATOR'S REPORT	OPERATIONS	OPERATIONS
D: ENGINEER'S REPORT CONT. Motion to accept the report m	INFRASTRUCTURE	INFRASTRUCTURE
D: ENGINEER'S REPORT 1 & 2. The start-up was completed o	OPERATIONS	PASSED (6-0)
E: LEGAL/FINANCIAL 1 & 2. Easements: Ongoing research on	FINANCE	FINANCE
F: SECURITY: Discussion of location where purple paint o	GENERAL	GENERAL
G: SEWER AND WATER BILLING AND COLLECTION REPORTS	OPERATIONS	OPERATIONS
H: ADMINISTRATORS REPORT	GENERAL	GENERAL
I: ADJOURN:	GENERAL	GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Motion to Ratify and approve Order Calling Election for 2022 mate by Director Carroll, seconded by Director Weeks and the vote was unanimous. Meeting adjourned at 9:35am. Regular meeting called to order by Director Sassin at 9:36am. [Vote: PASSED (6 Yes, 0 No)] -- Motion to Ratify and approve Order Calling Election for 2022 mate by Director Carroll, seconded by Director Weeks and the vote was unanimous. Meeting adjourned at 9:35am. Regular meeting called to order by Director Sassin at 9:36am.

Item 1: There were no payments made in January on the remaining standby balance. [Vote: PASSED (6 Yes, 0 No)] -- There were no payments made in January on the remaining standby balance.

Item 1: Billing for the month of January 2022: Read dates: 12/01 - 12/31/21. Pumped: 5,743,000 Consumption: 4,986,900 Accountability: 86.83% Water and Sewer Billing: \$49,556.08 # Meters billed: Residential:1,031, Builder (no sewer) 63, Sprinkler (no sewer) 7, Met [Vote: PASSED (6 Yes, 0 No)] -- Billing for the month of January 2022: Read dates: 12/01 - 12/31/21. Pumped: 5,743,000 Consumption: 4,986,900 Accountability: 86.83% Water and Sewer Billing: \$49,556.08 # Meters billed: Residential:1,031, Builder (no sewer) 63, Sprinkler (n

Item 1: Monthly maintenance Bacterial Samples Good Mowed pump stations, levee, North Ditch, and right-of-way to City Insulated pressure tank pipes Sewer taps-9, Water taps:2 long, 5 short Sewer Inspections: 9 Cleaned storm drains Repaired meter leak o [Vote: PASSED (6 Yes, 0 No)] -- Monthly maintenance Bacterial Samples Good Mowed pump stations, levee, North Ditch, and right-of-way to City Insulated pressure tank pipes Sewer taps-9, Water taps:2 long, 5 short Sewer Inspections: 9 Cleaned storm drains Repair

Item 2: Superior Fence has installed the fence at Well #2. [Vote: PASSED (6 Yes, 0 No)] -- Superior Fence has installed the fence at Well #2.

Item 2: Motion to file liens on any property with delinquent standby dues with Brazoria

County made by Director Sassin, seconded by Director Carroll and the vote was unanimous. [Vote: PASSED (4 Yes, 2 No)] -- Motion to file liens on any property with delinquent standby dues with Brazoria County made by Director Sassin, seconded by Director Carroll and the vote was unanimous.

Item 2: The motion was made to retain the composition of the current Board with Keith Barker [Vote: PASSED (5 Yes, 1 No)] -- The motion was made to retain the composition of the current Board with Keith Barker

Item 2: No action on write offs of delinquent account. [Vote: PASSED (6 Yes, 0 No)] -- No action on write offs of delinquent account.

Item 3: Turnarounds: Completed filling in dirt at end of North Ridgewood. Mr. Ryder met with lot owner who approved the turnaround on property. Director Sassin and Director Sauer will meet with Mr. Ryder to figure out access/turnaround points. Mr. Ryder also info [Vote: PASSED (6 Yes, 0 No)] -- Turnarounds: Completed filling in dirt at end of North Ridgewood. Mr. Ryder met with lot owner who approved the turnaround on property. Director Sassin and Director Sauer will meet with Mr. Ryder to figure out access/turnaround points. Mr.

Item 3: Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of January 2022. Motion to accept the report made by Director Carroll [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of January 2022. Motion to accept the report made by D

Item 3: Director Carroll made the motion to authorize the changes to the Prosperity Bank Accounts of removing Director Pell and adding Keith Barker. The motion was seconded by Director Sauer and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Director Carroll made the motion to authorize the changes to the Prosperity Bank Accounts of removing Director Pell and adding Keith Barker. The motion was seconded by Director Sauer and the vote was unanimous.

Item 3: Project to seal sanitary sewer utility access holes to reduce I&I. Engineer will do package for quotes. If all over the \$50,000.00 threshold a more formal bidding process will be done. [Vote: PASSED (5 Yes, 1 No)] -- Project to seal sanitary sewer utility access holes to reduce I&I. Engineer will do package for quotes. If all over the \$50,000.00 threshold a more formal bidding process will be done.

Item 3: Motion to approve the seventh supplement to Waste Disposal Agreement with the City of West Columbia extending the current contract until February 2023. [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the seventh supplement to Waste Disposal Agreement with the City of West Columbia extending the current contract until February 2023.

Item 4: Budget Report/Income Statement: Debra Lanehart presented the Budget Performance Report showing \$118,781.86 of income through January 2022 or 12% of the total income budget of \$1,004,100.00. The reported expenses for the same period were \$66,413.32 or 7% o -- Budget Report/Income Statement: Debra Lanehart presented the Budget Performance Report showing \$118,781.86 of income through January 2022 or 12% of the total income budget of \$1,004,100.00. The reported expenses for the same period were \$66

Item 4: Motion to approve the Resolution Concerning Tax Collection Procedures made by

Director Sassin, seconded by Director Sauer and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the Resolution Concerning Tax Collection Procedures made by Director Sassin, seconded by Director Sauer and the vote was unanimous.

Item 4: TCEQ Emergency Preparedness Plan: The EPP plan is in preparation stage. Morris has copy and will complete the sections pertaining to the water supply system and equipment, B&L will complete the remaining information. -- TCEQ Emergency Preparedness Plan: The EPP plan is in preparation stage. Morris has copy and will complete the sections pertaining to the water supply system and equipment, B&L will complete the remaining information.

Item 5: Motion to approve the Resolution Providing for Additional Penalty for Tax Collection costs made by Director Sassin, seconded by Director Sauer and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the Resolution Providing for Additional Penalty for Tax Collection costs made by Director Sassin, seconded by Director Sauer and the vote was unanimous.

Item 5: Water and Sewer Rate change: Deferred. -- Water and Sewer Rate change: Deferred.

Item 6: Motion to approve the Resolution Concerning Exemption of Residence Homesteads from Taxation made by Director Sassin, seconded by Director Weeks and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the Resolution Concerning Exemption of Residence Homesteads from Taxation made by Director Sassin, seconded by Director Weeks and the vote was unanimous.

Item 6: Motion to approve the minutes from the January 19, 2022, regular meeting made by Director Carroll, seconded by Director Weeks and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the minutes from the January 19, 2022, regular meeting made by Director Carroll, seconded by Director Weeks and the vote was unanimous.

Item 7: Tax collections for the month of January 2022 was \$204,009.57. Prior period tax collection was \$753.24. There was an adjustment to the current tax year for -\$106.00. Motion to approve the January tax collections report made by Director Sassin seconded by [Vote: PASSED (6 Yes, 0 No)] -- Tax collections for the month of January 2022 was \$204,009.57. Prior period tax collection was \$753.24. There was an adjustment to the current tax year for -\$106.00. Motion to approve the January tax collections report made by Director Sass

Item 8: Debra Lanehart provided list of checks to be approved with \$102,122.38 out of the Operating account, seven (7) checks out of Capital Projects Fund for total of \$30,833.87, and two (2) checks from the Debt Service Fund for Brazoria County Tax Office and BN [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart provided list of checks to be approved with \$102,122.38 out of the Operating account, seven (7) checks out of Capital Projects Fund for total of \$30,833.87, and two (2) checks from the Debt Service Fund for Brazoria County Ta

Item A: Public Comments: None -- Public Comments: None

Item B: Appointment of new Director: -- Appointment of new Director:

Item C: OPERATOR'S REPORT -- OPERATOR'S REPORT

Item D: ENGINEER'S REPORT CONT. Motion to accept the report made by Director Sauer, seconded by Director Barker and the vote was unanimous. -- ENGINEER'S REPORT CONT. Motion to accept the report made by Director Sauer, seconded by Director Barker and the vote was unanimous.

Item D: ENGINEER'S REPORT 1 & 2. The start-up was completed on the North Pump Station. The contractor is assembling O&M Manuals. The 36" CIPP project: Storm pipe and flap gate installation is complete. The final inspection with Board members done Friday prior to [Vote: PASSED (6 Yes, 0 No)] -- ENGINEER'S REPORT 1 & 2. The start-up was completed on the North Pump Station. The contractor is assembling O&M Manuals. The 36" CIPP project: Storm pipe and flap gate installation is complete. The final inspection with Board members done F

Item E: LEGAL/FINANCIAL 1 & 2. Easements: Ongoing research on the abandoned Texas Eastman pipeline easement. -- LEGAL/FINANCIAL 1 & 2. Easements: Ongoing research on the abandoned Texas Eastman pipeline easement.

Item F: SECURITY: Discussion of location where purple paint on posts is fading. -- SECURITY: Discussion of location where purple paint on posts is fading.

Item G: SEWER AND WATER BILLING AND COLLECTION REPORTS -- SEWER AND WATER BILLING AND COLLECTION REPORTS

Item H: ADMINISTRATORS REPORT -- ADMINISTRATORS REPORT

Item I: ADJOURN: -- ADJOURN:

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2022-02-16, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

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