

VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)**Varner Creek Utility District Board Meeting - 2022-04-20**

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2022-04-20

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW

Meeting Session Title	Varner Creek Utility District Board Meeting - 2022-0
Session Classification & Date	REGULAR SESSION 2022-04-20
Total Indexed Docket Items	27 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS

ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Billing for the month of March 2022: \$48,845.37 Read	FINANCE	PASSED (6-0)
1: There was \$438.00.in payments made in February on the	CONTRACTS	PASSED (6-0)
1: Monthly maintenance Bacterial Samples Good Mowed	OPERATIONS	PASSED (6-0)
1: Engineer presented Board with report on the west leve	FINANCE	PASSED (6-0)
1: Cybersecurity training reminder to complete by June 1	GENERAL	PASSED (6-0)
2: Letter from Robert Soehl requests the clearing of the	OPERATIONS	PASSED (6-0)
2: Write offs of delinquent account: Three accounts were	FINANCE	PASSED (5-1)
2: There have been seventeen (17) utility access holes i	OPERATIONS	PASSED (6-0)
2: Debra Lanehart presented the Cash Balances report rev	FINANCE	PASSED (6-0)
3: Research one the abandoned Texas Eastman pipeline is	GENERAL	PASSED (5-1)
3: Rates: No rate changes currently.	GENERAL	PASSED (6-0)
4: Flood Zone Designation for flood insurance purposes f	GENERAL	GENERAL
4: Budget Report/Income Statement: Debra Lanehart presen	FINANCE	FINANCE
5: Motion to approve the minutes from the March 16, 2022	MINUTES	PASSED (6-0)
7: Tax collections for the month of March 2022 was \$22,4	FINANCE	PASSED (6-0)
8: Debra Lanehart provided list of checks to be approved	FINANCE	PASSED (6-0)
A: Public Comments: None	PUBLIC_HEARING	PUBLIC_HEARING
B: 2021 AUDIT PRESENTATION CONT. interest in 2022.	FINANCE	FINANCE
B: 2021 AUDIT PRESENTATION: Kevin Cadenhead, from the Ce	FINANCE	FINANCE

C: OPERATOR'S REPORT	OPERATIONS	OPERATIONS
D: ENGINEER'S REPORT	INFRASTRUCTURE	INFRASTRUCTURE
E: LEGAL/FINANCIAL	FINANCE	FINANCE
F: SECURITY: Ben Ryder reported that the cameras are bei	GENERAL	GENERAL
G: SEWER AND WATER BILLING AND COLLECTION REPORTS	OPERATIONS	OPERATIONS
H: ADMINISTRATORS REPORT CONT. accounts for the month of	FINANCE	FINANCE
H: ADMINISTRATORS REPORT	GENERAL	GENERAL
I: ADJOURN: There being no other business to come before	GENERAL	GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Billing for the month of March 2022: \$48,845.37 Read dates:2/1-2/28/22. Pumped: 5,360,000 Consumption: 4,608,800 Accountability: 85.99% Water and Sewer Billing: \$48,845.37 # Meters billed: Residential:1,046, Builder (no sewer) 67, Sprinkler (no sewer) 7, [Vote: PASSED (6 Yes, 0 No)] -- Billing for the month of March 2022: \$48,845.37 Read dates:2/1-2/28/22. Pumped: 5,360,000 Consumption: 4,608,800 Accountability: 85.99% Water and Sewer Billing: \$48,845.37 # Meters billed: Residential:1,046, Builder (no sewer) 67, Sprinkler

Item 1: There was \$438.00.in payments made in February on the remaining standby balance. March collection were \$885.00. [Vote: PASSED (6 Yes, 0 No)] -- There was \$438.00.in payments made in February on the remaining standby balance. March collection were \$885.00.

Item 1: Monthly maintenance Bacterial Samples Good Mowed pump stations, levee, North Ditch, and right-of-way to City Repair meter leak: 322 Wellshire Install fence at crappie pond Run storm pumps for heavy rain Clean screens on storm Pumps TCEQ 3-ye [Vote: PASSED (6 Yes, 0 No)] -- Monthly maintenance Bacterial Samples Good Mowed pump stations, levee, North Ditch, and right-of-way to City Repair meter leak: 322 Wellshire Install fence at crappie pond Run storm pumps for heavy rain Clean screens on storm Pu

Item 1: Engineer presented Board with report on the west levee levels after Bond project to raise the levels. [Vote: PASSED (6 Yes, 0 No)] -- Engineer presented Board with report on the west levee levels after Bond project to raise the levels.

Item 1: Cybersecurity training reminder to complete by June 14, 2022. [Vote: PASSED (6 Yes, 0 No)] -- Cybersecurity training reminder to complete by June 14, 2022.

Item 2: Letter from Robert Soehl requests the clearing of the brush, undergrowth, and poisonous plants on the levee land behind his home at 14 Augusta Lane. Motion to approve the clearing of the levee behind 14 Augusta Lane made by Director Sauer, seconded by Dir [Vote: PASSED (6 Yes, 0 No)] -- Letter from Robert Soehl requests the clearing of the brush, undergrowth, and poisonous plants on the levee land behind his home at 14 Augusta Lane. Motion to approve the clearing of the levee behind 14 Augusta Lane made by Director Sauer,

Item 2: Write offs of delinquent account: Three accounts were presented for write-off of delinquent balances: Account 50-1081-03- (\$528.69) the house has been vacant for over a year, no water usage, minimum monthly amounts, Account 50-2010-11- (\$113.62) townhouse

[Vote: PASSED (5 Yes, 1 No)] -- Write offs of delinquent account: Three accounts were presented for write-off of delinquent balances: Account 50-1081-03- (\$528.69) the house has been vacant for over a year, no water usage, minimum monthly amounts, Account 50-2010-11- (\$11

Item 2: There have been seventeen (17) utility access holes identified for repair and looking at sewer lines for repair from outside. [Vote: PASSED (6 Yes, 0 No)] -- There have been seventeen (17) utility access holes identified for repair and looking at sewer lines for repair from outside.

Item 2: Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service

Item 3: Research one the abandoned Texas Eastman pipeline is ongoing by legal [Vote: PASSED (5 Yes, 1 No)] -- Research one the abandoned Texas Eastman pipeline is ongoing by legal

Item 3: Rates: No rate changes currently. [Vote: PASSED (6 Yes, 0 No)] -- Rates: No rate changes currently.

Item 4: Flood Zone Designation for flood insurance purposes for Columbia Lakes Subdivision is Zone X according to the FEMA map. Motion to accept the report made by Director Sauer, seconded by Director Weeks and the vote was unanimous. -- Flood Zone Designation for flood insurance purposes for Columbia Lakes Subdivision is Zone X according to the FEMA map. Motion to accept the report made by Director Sauer, seconded by Director Weeks and the vote was unanimous.

Item 4: Budget Report/Income Statement: Debra Lanehart presented the Budget Performance Report showing \$282,395.85 of income through March 2022 or 28.1% of the total income budget of \$1,004,100.00. The reported expenses for the same period were \$223,624.57 or -- Budget Report/Income Statement: Debra Lanehart presented the Budget Performance Report showing \$282,395.85 of income through March 2022 or 28.1% of the total income budget of \$1,004,100.00. The reported expenses for the same period were \$22

Item 5: Motion to approve the minutes from the March 16, 2022, regular meeting made by Director Sassin, seconded by Director Sauer and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the minutes from the March 16, 2022, regular meeting made by Director Sassin, seconded by Director Sauer and the vote was unanimous.

Item 7: Tax collections for the month of March 2022 was \$22,474.47. Prior period tax collection was \$198.47. There was a decrease adjustment of \$1,131.50 to the current period and a decrease adjustment of \$420.81 for prior periods. Motion to approve the March tax [Vote: PASSED (6 Yes, 0 No)] -- Tax collections for the month of March 2022 was \$22,474.47. Prior period tax collection was \$198.47. There was a decrease adjustment of \$1,131.50 to the current period and a decrease adjustment of \$420.81 for prior periods. Motion to approve

Item 8: Debra Lanehart provided list of checks to be approved with \$123,686.74 out of the Operating account, three (3) checks out of Capital Projects Fund for total of \$38,279.00, and one (1) check from the Debt Service Fund for Brazoria County Appraisal District [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart provided list of checks to be approved with

\$123,686.74 out of the Operating account, three (3) checks out of Capital Projects Fund for total of \$38,279.00, and one (1) check from the Debt Service Fund for Brazoria County App

Item A: Public Comments: None -- Public Comments: None

Item B: 2021 AUDIT PRESENTATION CONT. interest in 2022. -- 2021 AUDIT PRESENTATION CONT. interest in 2022.

Item B: 2021 AUDIT PRESENTATION: Kevin Cadenhead, from the Certified Public Accountants firm of KM&L, presented the Board with the Audit report for 2021. Highlights: The District's Net Position increased from \$103,927 in 2020 to \$627,525 in 2021. The balance of t -- 2021 AUDIT PRESENTATION: Kevin Cadenhead, from the Certified Public Accountants firm of KM&L, presented the Board with the Audit report for 2021. Highlights: The District's Net Position increased from \$103,927 in 2020 to \$627,525 in 2021. T

Item C: OPERATOR'S REPORT -- OPERATOR'S REPORT

Item D: ENGINEER'S REPORT -- ENGINEER'S REPORT

Item E: LEGAL/FINANCIAL -- LEGAL/FINANCIAL

Item F: SECURITY: Ben Ryder reported that the cameras are being monitored. Motion to accept the report made by Director Sauer, seconded by Director Barker and the vote was unanimous. -- SECURITY: Ben Ryder reported that the cameras are being monitored. Motion to accept the report made by Director Sauer, seconded by Director Barker and the vote was unanimous.

Item G: SEWER AND WATER BILLING AND COLLECTION REPORTS -- SEWER AND WATER BILLING AND COLLECTION REPORTS

Item H: ADMINISTRATORS REPORT CONT. accounts for the month of March 2022. Motion to accept the report made by Director Carroll, seconded by Director Sauer and the vote was unanimous. -- ADMINISTRATORS REPORT CONT. accounts for the month of March 2022. Motion to accept the report made by Director Carroll, seconded by Director Sauer and the vote was unanimous.

Item H: ADMINISTRATORS REPORT -- ADMINISTRATORS REPORT

Item I: ADJOURN: There being no other business to come before the Board, Director Sassin made a motion to adjourn at 11:35 am. Director Weeks seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL) -- ADJOURN: There being no other business to come before the Board, Director Sassin made a motion to adjourn at 11:35 am. Director Weeks seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL)

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2022-04-20, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

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