

VARNER CREEK UTILITY DISTRICT (BRAZORIA COUNTY, TX)**Varner Creek Utility District Board Meeting - 2022-07-15**

REGULAR Session Agenda Docket for Varner Creek Utility District (Brazoria County, Texas)

JURISDICTION CLASSIFICATION	POPULATION SERVED	MEETING DATE
SPECIAL_DISTRICT (MUD)	Texas Taxing Unit	2022-07-15

1. OFFICIAL PUBLIC MEETING AGENDA OVERVIEW

Meeting Session Title	Varner Creek Utility District Board Meeting - 2022-0
Session Classification & Date	REGULAR SESSION 2022-07-15
Total Indexed Docket Items	25 agenda items

3. INDEXED AGENDA DOCKET & LEGISLATIVE ACTIONS

ITEM NUMBER & DOCKET TITLE	CATEGORY / FISCAL NOTE	ACTION / VOTE
1: Joint Meeting with CLHOA to discuss future direction	GENERAL	PASSED (6-0)
1: Monthly maintenance * Bacterial Samples Good * Mowed	OPERATIONS	PASSED (6-0)
1: There were no payments made in June on the remaining	CONTRACTS	PASSED (6-0)
1: Pump Station engines project is complete.	GENERAL	PASSED (6-0)
1: Billing for the month of June 2022 Read dates:5/1-5/3	FINANCE	PASSED (6-0)
2: Motion to amend the District Rate Order dated July 13	OPERATIONS	PASSED (6-0)
2: Manhole repair project: Bid to repair the manholes (a	CONTRACTS	PASSED (6-0)
2: Write offs of delinquent account: Motion to write off	FINANCE	PASSED (6-0)
2: Debra Lanehart presented the Cash Balances report rev	FINANCE	PASSED (6-0)
3: Doug Roesler is writing letter to accompany the appli	FINANCE	PASSED (6-0)
4: Sewer flow analysis for 9-month period October 1, 202	FINANCE	PASSED (6-0)
4: Texas Pipeline Easement: Baker & Lawson researching.	GENERAL	GENERAL
6: Motion to approve the minutes from the June 15, 2022,	MINUTES	PASSED (6-0)
7: Tax collections for the month of June 2022 was \$18,79	FINANCE	PASSED (6-0)
8: Motion to set time, date, and location for tax rate w	FINANCE	PASSED (6-0)
A: Public Comments: Mr. Olson inquired about pumping wat	PUBLIC_HEARING	PUBLIC_HEARING
B: OPERATOR'S REPORT CONT. Rental Pumps cost \$1,250 per	OPERATIONS	OPERATIONS
B: OPERATOR'S REPORT	OPERATIONS	OPERATIONS
C: ENGINEER'S REPORT	INFRASTRUCTURE	INFRASTRUCTURE

D: LEGAL/FINANCIAL	FINANCE	FINANCE
E: SECURITY: No Report	GENERAL	GENERAL
F: SEWER AND WATER BILLING AND COLLECTION REPORTS	OPERATIONS	OPERATIONS
G: ADMINISTRATORS REPORT CONT. Sauer, seconded by Direct	FINANCE	FINANCE
G: ADMINISTRATORS REPORT	GENERAL	GENERAL
H: ADJOURN: There being no other business to come before	GENERAL	GENERAL

4. DETAILED DOCKET ITEM SUMMARIES & ROLL-CALL OUTCOMES

Item 1: Joint Meeting with CLHOA to discuss future direction of community. Motion to participate in a joint meeting with CLHOA on Wednesday, July 21 at 7pm made by Director Sassin and seconded by Director Barker. No votes Directors Sauer, Weeks, and Carroll the m [Vote: PASSED (6 Yes, 0 No)] -- Joint Meeting with CLHOA to discuss future direction of community. Motion to participate in a joint meeting with CLHOA on Wednesday, July 21 at 7pm made by Director Sassin and seconded by Director Barker. No votes Directors Sauer, Weeks, an

Item 1: Monthly maintenance * Bacterial Samples Good * Mowed pump stations, levee, North Ditch, and right-of-way to City * Repaired water main leaks (10) 2 under road: 129 Wentworth, Sunset Oaks, River Oaks, Twin Lakes * Cleaned out sewer line on Lake Forrest Com [Vote: PASSED (6 Yes, 0 No)] -- Monthly maintenance * Bacterial Samples Good * Mowed pump stations, levee, North Ditch, and right-of-way to City * Repaired water main leaks (10) 2 under road: 129 Wentworth, Sunset Oaks, River Oaks, Twin Lakes * Cleaned out sewer line on L

Item 1: There were no payments made in June on the remaining standby balance. Motion to accept the report made by Director Sauer, seconded by Director Barker and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- There were no payments made in June on the remaining standby balance. Motion to accept the report made by Director Sauer, seconded by Director Barker and the vote was unanimous.

Item 1: Pump Station engines project is complete. [Vote: PASSED (6 Yes, 0 No)] -- Pump Station engines project is complete.

Item 1: Billing for the month of June 2022 Read dates:5/1-5/31/22. , Pumped: 8,354,000 Consumption 8,155,900 Accountability: 97.63% Water and Sewer Billing: \$69,008.35 # Meters billed: Residential:1,065, Builder (no sewer) 68, Sprinkler (no sewer) 7, Meter Off re [Vote: PASSED (6 Yes, 0 No)] -- Billing for the month of June 2022 Read dates:5/1-5/31/22. , Pumped: 8,354,000 Consumption 8,155,900 Accountability: 97.63% Water and Sewer Billing: \$69,008.35 # Meters billed: Residential:1,065, Builder (no sewer) 68, Sprinkler (no sewer)

Item 2: Motion to amend the District Rate Order dated July 13, 2022, with the following change: Revise Water tap for 1" line from \$1,000 to \$1,300 for a short tap and revise from \$1,800 to \$2,100 for a bored (long) tap made by Director Sassin, seconded by Directo [Vote: PASSED (6 Yes, 0 No)] -- Motion to amend the District Rate Order dated July 13, 2022, with the following change: Revise Water tap for 1" line from \$1,000 to \$1,300 for a short tap and revise from \$1,800 to \$2,100 for a bored (long) tap made by Director Sassin, seco

Item 2: Manhole repair project: Bid to repair the manholes (as identified by Baker & Lawson) and adjoining incoming pipes by CDC Unlimited, LLC for \$62,950. Motion to accept the bid

made by Director Sauer, seconded by Director Carroll and the vote was unanimous. [Vote: PASSED (6 Yes, 0 No)] -- Manhole repair project: Bid to repair the manholes (as identified by Baker & Lawson) and adjoining incoming pipes by CDC Unlimited, LLC for \$62,950. Motion to accept the bid made by Director Sauer, seconded by Director Carroll and the vote

Item 2: Write offs of delinquent account: Motion to write off \$288.339 balance on account 50-2023-23 made by Director Sassin, seconded by Director Carroll and the vote was unanimous. Deposit was applied and transferred to Management Co. Motion to write off \$600.9 [Vote: PASSED (6 Yes, 0 No)] -- Write offs of delinquent account: Motion to write off \$288.339 balance on account 50-2023-23 made by Director Sassin, seconded by Director Carroll and the vote was unanimous. Deposit was applied and transferred to Management Co. Motion to w

Item 2: Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of June 2022. Motion to accept the report made by Director [Vote: PASSED (6 Yes, 0 No)] -- Debra Lanehart presented the Cash Balances report reviewing account monies, transfers and balances in the District's Operating, Capital Projects, and Debt Service accounts for the month of June 2022. Motion to accept the report made by Dire

Item 3: Doug Roesler is writing letter to accompany the application for TCEQ approval for a change to include sewer system improvements and repairs to the 2018 Bond Series scope. He will confer with Clark Lord for changes as needed. [Vote: PASSED (6 Yes, 0 No)] -- Doug Roesler is writing letter to accompany the application for TCEQ approval for a change to include sewer system improvements and repairs to the 2018 Bond Series scope. He will confer with Clark Lord for changes as needed.

Item 4: Sewer flow analysis for 9-month period October 1, 2021, to June 30,2022: Report shows an underpayment of \$30,392. 5 Debra Lanehart provided list of checks to be approved with \$112,587.51 out of the Operating account, one (6) checks out of the Capital Proj [Vote: PASSED (6 Yes, 0 No)] -- Sewer flow analysis for 9-month period October 1, 2021, to June 30,2022: Report shows an underpayment of \$30,392. 5 Debra Lanehart provided list of checks to be approved with \$112,587.51 out of the Operating account, one (6) checks out of t

Item 4: Texas Pipeline Easement: Baker & Lawson researching. Motion to accept the report made by Director Carroll, seconded by Director Sauer and the vote was unanimous. -- Texas Pipeline Easement: Baker & Lawson researching. Motion to accept the report made by Director Carroll, seconded by Director Sauer and the vote was unanimous.

Item 6: Motion to approve the minutes from the June 15, 2022, with the correction of the 3rd item under D. Engineering Report to read Clark considering an abandonment document on the Texas Eastman pipeline easement next to water plant made by Director Carroll, se [Vote: PASSED (6 Yes, 0 No)] -- Motion to approve the minutes from the June 15, 2022, with the correction of the 3rd item under D. Engineering Report to read Clark considering an abandonment document on the Texas Eastman pipeline easement next to water plant made by Direc

Item 7: Tax collections for the month of June 2022 was \$18,790.34. Prior period tax collection was \$127.69. There were \$53.00 in adjustments in the month of June. Motion to approve the June tax collections report made by Director Sassin seconded by Director Carro [Vote: PASSED (6 Yes, 0 No)] -- Tax collections for the month of June 2022 was \$18,790.34. Prior period tax collection was \$127.69. There were \$53.00 in adjustments in the month of

June. Motion to approve the June tax collections report made by Director Sassin seconded by

Item 8: Motion to set time, date, and location for tax rate workshop: August 3, 2022, at 11:00am at the offices of 1st Capital Business Services, 310 E Brazos Avenue, West Columbia [Vote: PASSED (6 Yes, 0 No)] -- Motion to set time, date, and location for tax rate workshop: August 3, 2022, at 11:00am at the offices of 1st Capital Business Services, 310 E Brazos Avenue, West Columbia

Item A: Public Comments: Mr. Olson inquired about pumping water to the crappie pond. No action could be taken, not on agenda. -- Public Comments: Mr. Olson inquired about pumping water to the crappie pond. No action could be taken, not on agenda.

Item B: OPERATOR'S REPORT CONT. Rental Pumps cost \$1,250 per month. Motion to rebuild Pump #1, purchase new pump to replace Pump #2 made by Director Sassin. The motion was seconded by Director Sauer, and the vote was unanimous. Motion by Director Sassin to resume -- OPERATOR'S REPORT CONT. Rental Pumps cost \$1,250 per month. Motion to rebuild Pump #1, purchase new pump to replace Pump #2 made by Director Sassin. The motion was seconded by Director Sauer, and the vote was unanimous. Motion by Director S

Item B: OPERATOR'S REPORT -- OPERATOR'S REPORT

Item C: ENGINEER'S REPORT -- ENGINEER'S REPORT

Item D: LEGAL/FINANCIAL -- LEGAL/FINANCIAL

Item E: SECURITY: No Report -- SECURITY: No Report

Item F: SEWER AND WATER BILLING AND COLLECTION REPORTS -- SEWER AND WATER BILLING AND COLLECTION REPORTS

Item G: ADMINISTRATORS REPORT CONT. Sauer, seconded by Director Weeks and the vote was unanimous. 3 Budget Report/Income Statement: Debra Lanehart presented the Budget Performance Report showing \$506,399.84 of income through June 2022 or 50.4% of the total income -- ADMINISTRATORS REPORT CONT. Sauer, seconded by Director Weeks and the vote was unanimous. 3 Budget Report/Income Statement: Debra Lanehart presented the Budget Performance Report showing \$506,399.84 of income through June 2022 or 50.4% of t

Item G: ADMINISTRATORS REPORT -- ADMINISTRATORS REPORT

Item H: ADJOURN: There being no other business to come before the Board, Director Carroll made a motion to adjourn at 11:50am. Director Weeks seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL) -- ADJOURN: There being no other business to come before the Board, Director Carroll made a motion to adjourn at 11:50am. Director Weeks seconded the motion and the vote was unanimous. Debra Lanehart District Administrator (SEAL)

TEXAS OPEN MEETINGS ACT (CHAPTER 551) RECORD CERTIFICATION

This official meeting agenda document reflects the public meeting docket for Varner Creek Utility District (Brazoria County, Texas) convened on 2022-07-15, compiled pursuant to the Texas Open Meetings Act (Texas Government Code Chapter 551).

OFFICIAL STATUTORY DATA SOURCE & UPSTREAM PORTAL REFERENCE

<https://varnercreekutilitydistrict.org>

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